



Columbia County, New York Planning Board

Meeting Minutes – 18 June 2013

Members Present

Cheryl Gilbert (arrived after CTO)
 Arthur Koweek, *Vice - Chair*
 Larry Saulpaugh
 Steve J. Savarese
 Deborah Shakotko
 Timothy Stalker, *Chair*
 George Super

Staff Present

Patrice O. Perry, *Senior Planner*

Guests

None

Members absent-Notified

John V. Florio, Jr.
 Alice Platt

CALL TO ORDER and APPROVAL OF MINUTES

Chairman Timothy Stalker called the meeting to order at 6:30 PM. Chairman Stalker opened the floor to the CCPB for any changes to the 21 May 2013 meeting minutes. Arthur Koweek motioned to approve. George Super seconded. Vote: All in favor.

NYS GENERAL MUNICIPAL LAW §239-l, §239-m REFERRALS

1. #13-024– Town of Claverack Planning Board

Thomas Fink, Site Plan Review

The proposed action is the construction of a multi-use strip plaza. The site is located at 793 Route 66 in the Town of Claverack, NY.

Recommendation: no apparent significant county wide or inter-community impacts.

Comments: None

Motion: Larry Saulpaugh Second: Deborah Shakotko

Vote: #13-024

REGION	MEMBER	AYE	NAY	ABST.	NOT PRESENT
1	Cheryl Gilbert				X
2	Timothy Stalker	X			
3	Deborah Shakotko	X			
4	John V. Florio, Jr.				X
5	Arthur Koweek	X			
6	Larry Saulpaugh	X			
7	Alice Platt				X
8	Steve J. Savarese	X			
At Large	George Super	X			
	TOTAL	6	0	0	3

2. #13-025– Town of Kinderhook Town Board

Proposed Town of Kinderhook Comprehensive Plan Amendment

Recommendation: no apparent significant county-wide or intercommunity impacts

Comments:

- Comprehensive Plan: The CCPB acknowledges and commends all those involved in the planning and composition as it required the dedication of residents who volunteered their time. The CCPB recognizes the tremendous amount of time and effort required to review the comprehensive plan and prepare the update in order to bring the plan into context of the current needs of the Town.

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2. Implementation Matrix: The matrix includes new information and identifies potential Partners which may foster coordinated efforts between the Town of Kinderhook and other municipalities, various county departments and state agencies. The CCPB recognizes the importance of greater intermunicipal cooperation and the coordination of policies and programs related to natural, cultural and historic resources, agriculture, land use planning, transportation, community services, economic development, and resource protection. It is also crucial to recognize the fiscal impact of implementing the Goals and Actions identified in the matrix by identifying Potential Funding Sources.

3. Open Space & Vistas Goal: Section VI. IMPLEMENTATION MATRIX - - Open Space & Vistas Goal, includes the following goal,
"Implement use of Visual Assessment Form in all SEQR reviews".
 Please note that the revised New York State Environmental Quality Review (SEQR) Environmental Assessment Forms (EAF) will no longer include the Visual EAF Addendum. This has been incorporated into the body of the Full EAF. The revised forms are scheduled to become effective on 17 October 2013. The questions related to visual impact incorporate the terminology found in the guidance document prepared by the NYSDEC on visual analysis titled, Assessing and Mitigating Visual Impacts, which may be accessed here http://www.dec.ny.gov/docs/permits_ej_operations_pdf/visual2000.pdf.

4. Appendix: The Appendix includes a "2006 Town of Kinderhook Comprehensive Plan 2006 Update Survey", and "Route 9-9H Corridor Study 2006 Survey". Consider referencing these surveys in the body of the document.

5. Submission: Please submit a copy of the comprehensive plan addendum upon adoption.

Motion: Arthur Koweek Second: Cheryl Gilbert

Vote: #13-025

REGION	MEMBER	AYE	NAY	ABST.	NOT PRESENT
1	Cheryl Gilbert	X			
2	Timothy Stalker	X			
3	Deborah Shakotko	X			
4	John V. Florio, Jr.				X
5	Arthur Koweek	X			
6	Larry Saulpaugh	X			
7	Alice Platt				X
8	Steve J. Savarese	X			
At Large	George Super	X			
	TOTAL	7	0	0	2

3. Town of Hillsdale Zoning Board of Appeals

#13-026 -- Karin Newman/Brown & Jackson LLC, Special Use Permit – design studio

#13-027 -- Bill Sullivan, Special Use Permit – retail use and apartment

TBD -- Judd Maltin, a Special Use Permit - accessory apartment

Pursuant to the provisions of New York State General Municipal Law (NYSGML) §239-l and §239-m, the above proposed actions were submitted via e-mail to the Columbia County Planning Board (CCPB) on 5 June 2013 for review and recommendation. During the staff preliminary review of the information submitted it was determined that site plans and Environmental Assessment Forms (EAF) had not been included with any of the

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referrals. These were requested via e-mail. In addition the question was posed regarding the Judd Maltin referral, seeking clarification in order to determine if it was an exempt action. As no additional supporting documentation was received, the Columbia County Planning Board (CCPB) voted in favor of tabling all three (3) applications as INCOMPLETE.

The CCPB respectfully submits this request for additional information. Once the information is received the referrals will be place on the next agenda of the CCPB.

Recommendation: INCOMPLETE

Motion: Steve Savarese Second: Cheryl Gilbert

Vote: #13-026, 27 and Maltin

REGION	MEMBER	AYE	NAY	ABST.	NOT PRESENT
1	Cheryl Gilbert	X			
2	Timothy Stalker	X			
3	Deborah Shakotko	X			
4	John V. Florio, Jr.				X
5	Arthur Koweek	X			
6	Larry Saulpaugh	X			
7	Alice Platt	X			
8	Steve J. Savarese				X
At Large	George Super	X			
	TOTAL	7	0	0	2

4. #13-028– Town of Austerlitz Planning Board

Terry Cozzolino – Site Plan Review

The proposed action is submitted by Terry Cozzolino as agent for Jesus Flores for a site plan review to construct a single-family residence and a barn for show horses, which will also include housing for staff. In addition applicant seeks to enlarge an existing pond and clear areas to establish pasture areas for horses. The parcel is located off Mallory Road in the Town of Austerlitz, NY.

Recommendation: no apparent significant county wide or inter-community impacts.

Comments:

1. Site Plan: The submission included two (2) site plans, a Short Form Environmental Assessment Form (EAF) and the Town of Austerlitz Planning Board Application for Site Plan Review. There is conflicting information on these documents which requires clarification. The submission requirements for site plan review, which must be complied with, are set forth in the Town of Austerlitz Zoning Law.
2. Clearing: Site Plan Review is required for land clearing or grading in excess of one acre in all districts where the property is vacant, without a primary residential or business use. (§195-24). In addition, a construction project that will involve soil disturbance of one or more acres must obtain coverage under the State Pollutant Discharge Elimination System (SPDES) General Permit for Stormwater Discharges from Construction Activity. A Stormwater Pollution and Prevention Plan (SWPPP) may be required. (New York State Department of Environmental Conservation requirements for construction activities)
3. Well and Septic System: The CCPB suggests that the location of the proposed well(s) and the separation distances between the septic system(s) and existing and proposed wells be delineated on the site plan.

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Motion: Timothy Stalker **Second:** George Super

Vote: #13-028

REGION	MEMBER	AYE	NAY	ABST.	NOT PRESENT
1	Cheryl Gilbert	X			
2	Timothy Stalker	X			
3	Deborah Shakotko	X			
4	John V. Florio, Jr.	X			
5	Arthur Koweek	X			
6	Larry Saulpaugh	X			
7	Alice Platt				X
8	Steve J. Savarese	X			
At Large	George Super	X			
	TOTAL	7	0	0	2

EXEMPT ACTIONS - proposed actions exempt from mandatory referral NYSGML §239-m.3. (c) – none

OLD BUSINESS

none

NEW BUSINESS

TRAINING

Future potential training sessions for municipal board members to meet mandatory training requirements were discussed. NYSDOS session is being planned for the Fall 2013 and other opportunities as well.

ADJOURNMENT

Chairman Stalker adjourned the meeting at 7:50PM. The next scheduled meeting is

Tuesday, 16 July 2013, 6:30 PM

***1st Floor Committee Room, Columbia County Offices
401 State St, Hudson, NY***