

HEALTH & MEDICAL SERVICES COMMITTEE

Mach 20, 2012

Present:

Robin Andrews
Sara Sterling
Elizabeth Young
Raymond Staats
Kevin McDonald

Absent:

Lawrence Andrews, Chairman, notified
Edward Cross

Also Present:

Becky Vinchiarello, Dep. Clerk
Judith Hettesheimer
Michael Cole
Arthur Proper
Ronald Caponera

Press: 2

Deputy Chairwoman R. Andrews called the meeting to order at 4:00 P.M.

Health Department – J. Hettesheimer

Resolution Request: Authorization to pay a consultant from NYSACHO to finish developing the Community Health Improvement Plan. There is no cost to the County. Motion to approve by R. Staats, seconded by K. McDonald, motion carried. **Refer to Finance.**

Resolution Request: Authorization to revise the Environmental Health Fee Schedule for individual sewage site evaluations from \$250.00 to \$500.00. The state has cut the funding for this and the County has decided to not put the burden on the municipalities. Motion to approve by E. Young, seconded by K. McDonald, motion carried. **Refer to Finance.**

Public Health Director's Report to the Board of Health – Topics covered included Staffing, the Tyler Munis system, Corporate Compliance Audit for Medicaid Billing, the CHHA, Maternal Child Health , Early Intervention Preschool, Environmental Health, Prevention, MAPP, the Power of Policy Grant, and obtaining a fiduciary agent.

An Overtime Report was handed out.

Department of Human Services – M. Cole

A February 2012 Overtime Report was handed out.

Amended Valatie Behavioral Health Satellite Budget:

M. Cole had reported to the Committee that the satellite location would be rent free. He has since been told that they will have to pay rent. Twin County Recovery Services will be partnering with them on the rent. 79K is budgeted for this project in the 2012 budget. The addition of the rent changes the numbers from what they had originally presented to the Committee. It was decided that this would be better addressed at the end of the year if they go over budget.

Resolution Request - Authorization to contract with MTM Services for “Collaborative Documentation” Training at a cost not to exceed \$6,000.00. Motion to approve by E. Young, seconded by R. Staats, motion carried. **Refer to Budget and Salary Review Committee, if approved, Refer to Finance.**

Resolution Request - Authorization for BOS to formally oppose the inclusion of Part Q in the NYS Budget. This is part of the executive budget proposal and contains language that would permit persons incompetent to stand trial to be housed in county jails until they are deemed competent. Motion to approve by R. Andrews, seconded by E. Young, motion carried. **Refer to Finance.**

Conference Objective Request- Emergency Mental Health Assessment and Treatment, Hilton Manhattan East, New York, 13/8/12. One person attending at a cost of \$239.00. The employee paid for the conference on a personal credit card. This goes against the Counties adopted Travel Policy. **Deferred to the Human Resources Department and County Attorney.**

Resolution Request - Authorization to increase vacation accrual rates for 3 Management Confidential employees. M. Cole explained that it is difficult for him to retain staff with the accruals that are currently given.

Request to move into EXECUTIVE Session at 4:46 P.M. by E. Young, seconded by S. Sterling, motion carried.

REASON: To Discuss Personnel

Motion to return to REGULAR SESSION at 4:58 P.M. by E. Young, seconded by K. McDonald, motion carried.

It was decided that the request would be tabled until after a discussion with Human Resources takes place.

FYI- Pending Issues Impacting the Committee

- 1) Hudson City Jr. /Sr. HS clinic satellite. Approval obtained 03/05/12. Clinic is expected to open within the next few weeks.
- 2) Valatie Behavioral Health Center. (\$2000/month shared leasing costs with TCRS). Budget updated. OMH and OASAS "EZPAR" submissions pending.
- 3) Taconic Hills School Jr. /Sr. HS clinic satellite.
Approval obtained 03/05/12. Clinic opened 03/13/12. Facility is up and running.

Pine Haven – A. Proper

Census Statistics: Percentage of occupancy was at 95% for the month of January. YTD: 90%.

There were 14 admissions to Pine Haven during the month of January 2012 and 10 discharges from the facility. There are 226 Medicaid pending days for the month of February.

Overtime: Overtime costs remain higher than they were last year, mostly in the area of nursing. Several new staff has been hired and they will be offering a nurse aide class to current staff in April. This will be the first class offered in more than five years. They have had an unusual number of FMLA and Workmen's Compensation cases that they have needed to provide coverage for. The business office's overtime was briefly discussed. A. Proper was advised to keep an eye on this.

Resolution Request: Request authorization to create and fill (2) part-time Leisure Time Activity Aide positions, GR10 at an hourly rate of \$12.7788. These additions in staff will assist with the Memory Care Program. The CNA they would replace would be able to help bring overtime numbers down. Motion to approve by E. Young, seconded by K. McDonald, motion carried. Refer to Budget and Salary Review Committee, if approved, Refer to Finance.

Resolution Request: Authorization to fill the approved vacant budgeted positions:

- (1) Food Service Helper, full-time, GR10B at a starting salary of \$28,010.05.
- (1) Registered Professional Nurse (RPN), part-time, GR 17 at an hourly rate of \$25.5560.
- (3) Nurse Aide II (CNA), full-time, GR 10C at a starting salary of 28,679.00.
- (1) Laundry Worker, per diem, GR 10 at an hourly rate of \$12.7788.

Motion to approve by R. Staats, seconded by E. Young, motion carried. Refer to Budget and Salary Review Committee, if approved, Refer to Finance.

New Van:

They have received New York State contract pricing regarding the van. Their quotes were less than contract pricing, but the County Attorney's office has said that they will have to advertise for bids before they can purchase it.

.2 Purchases Request - "Supra CXC" alternating pressure low air mattresses at a cost of \$1,287.00. They are currently renting and these items and it would be more cost effective to purchase them.

.2 Purchases Request - Cubelet Icemaker/Dispenser and Filter at a cost of \$3,179.00. The current icemaker on the South Wing needs replacement. A repair would only be \$200.00 less than a new machine.

.2 Purchases Request - Parking Lot Lights at a cost of \$3,577.00. These lights will replace existing lights which are damaged, missing, or insufficient to light parking areas.

.2 Purchases Request - Illuminated Sign at a cost of \$1,840.00. The Pine Haven sign was damaged by a motorist and the cost to replace it is less than our deductible.

Their current .2 balance is \$211,672.00

Motion to approve all of the above requests by K. McDonald, seconded by E. Young, motion carried.

C.O.N. Update :

The Certificate of Need application was submitted to the Department of Health. They have begun their review and have requested additional information regarding the financing of the project. All correspondence has been passed on to their accountants to complete.

R. Andrews has received complaints about the new food service not being as good as it used to be. Complaints have included a decreased variety and the temperatures being too hot or cold. A. Proper explained that a quality assurance team, which includes residents and staff, has been put together. This will also be discussed at their resident council. The residents will be surveyed in April before they choose if they will continue with the new service or not.

With no further business there was motion to adjourn at 5:34 P.M. by R. Staats, seconded by K. McDonald, motion carried.

HEALTH/MENTAL HEALTH COMMITTEE

Lawrence Andrews, Chairman

Robin Andrews

Edward Cross

Kevin McDonald

Sara Sterling

Ray Staats

Elizabeth Young