

COUNTY GOVERNMENT COMMITTEE

May 22, 2012

**PRESENT:**

Kevin McDonald, Chairman  
Ronald Knott  
Ellen Thurston  
Ray Staats  
Matt Murrell  
Thomas Garrick  
Jesse DeGroot  
Edward Cross

**ALSO PRESENT:**

Rebecca Vinchiarello, Deputy Clerk  
Arnold Schneider  
Ron Caponera  
Holly Tanner  
Randy Wheeler  
Christopher Watz  
Chairman Grattan

Press: 1

Chairman McDonald called the meeting to order at 5:00 P.M.

**County Clerk - H. Tanner**

Authorization for a 30 day emergency hire for an Index Clerk. H. Tanner is waiting on the results of the Civil Service Exam before she can hire permanently for this position. Motion to approve by R. Knott, seconded by M. Murrell, motion carried.

**Conference Request** – NYSACC Summer Conference, June 4-6, 2012 in Pearl River, NY. Total Cost is \$300.00 - \$400.00. Motion to approve by T. Garrick, seconded by J. DeGroot, motion carried.

The Clerks monthly reports were passed around to the committee.

A hand out of the FAVOR program was given to the Supervisors to place in their town halls. It was reported that 1100 VET Cards have been issued since the beginning of the program

A hand out was also passed around on the DMV Buy Local program. The Clerk requested that the Supervisors hang these in their town halls as well.

A tour will be given at 325 Columbia Street of the Clerks Records Management System after this committee meeting is adjourned.

**Sealer of Weights and Measures - A. Schneider**

Monthly Report – Motion to accept the report by R. Staats, seconded by J. DeGroot, motion carried.

It was discussed that the public can find A. Schneider's contact information on the County web site as well as the local phone book. He may start listing his phone number on his seal as well.

**MIS - R. Wheeler**

A Status report was passed around.

Office layout/restructuring was discussed. They would like to look into redistributing the office layout in order to make it more accommodating. The temperatures and noise levels needed for and produced by the equipment make for a very uncomfortable work environment. The department does not have money budgeted specifically for this project but it is something they hope to look into in the future.

Miscellaneous purchases/expenses were briefly reviewed. A quote of \$1,412.65 for the ADOBE Acrobat Dream Weaver Product was provided.

MIS staffing changes and needs were reviewed.

Request to move into EXECUTIVE SESSION at 5:23PM by R. Knott, seconded by M. Murrell, motion carried.

REASON: To Discuss Personnel

Motion to return to REGULAR SESSION at 5:38 PM by R. Knott, seconded by E. Cross, motion carried.

**Resolution Request** - Motion to create/fill two Jr. Network Administrator positions and abolish one Computer Operator position by J. DeGroot, seconded by R. Staats, motion carried. **Refer to Budget and Salary Review Committee, if approved, Refer to Finance.**

It was decided that a subcommittee should be formed to deal with the more in-depth issues of the MIS Department such as restructuring the office and the future of the Department. Chairman Grattan gave his consent for this subcommittee. J. DeGroot, R. Staats, and E. Cross, will sit on this committee.

**R. Wheeler requested that the department van they once rented from Central Garage be returned to their department as accidents to personally owned vehicles conducting County business have posed unanticipated issues.**

**Chairman McDonald reminded the Supervisors of the Assessor/Supervisor Annual Picnic. Everyone received an invitation via email. It will be an "Indoor" picnic again this year at the Real Property office on Wednesday, June 20th at 6pm. It is requested that Supervisors RSVP so that they have enough food on hand.**

**May is Mandate Relief Month. K. McDonald read a brief synopsis of this issue from the Association of Counties. There was motion to approve that May be Mandate Relief month by J. DeGroot, seconded by T. Garrick, motion carried.**

**R. Staats brought up the issue of the City of Hudson releasing their census numbers as it impacts the Counties weighted vote. E. Thurston plans to contact the City and request this information. If it is not provided by the next committee meeting they will consider alternative options.**

**With no further business there was a motion to adjourn at 5:54PM by T. Garrick, seconded by J. DeGroot, motion carried.**

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**Matt Murell**

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**Ellen Thurston**