

BUDGET AND SALARY REVIEW COMMITTEE

May 24, 2012

PRESENT:

**Patrick Grattan, Chairman
Kevin McDonald
Lawrence Andrews
Roy Brown
Arthur Bassin**

ABSENT:

**William Hughes, Jr. -notified
Elizabeth Young-notified
Robin Andrews-notified
Richard Scalera-notified
Ray Staats-notified
Richard Keaveney**

ALSO PRESENT:

**Becky Vinchiarello, Deputy Clerk
Arthur Proper
Ronald Caponera
Michael Cole
Catherine Hogencamp
Bernard Kelleher
John Rutkey
Dean Knox
P.J. Keeler
David Robinson
Jolene Race
Paul Mossman
Micheale Williams- Reardon
Lt. Lanphear
Randy Wheeler
David Ames**

Chairman P. Grattan called the meeting to order at 2:00 P.M.

There was not a quorum. All resolution requests are subject to approval at the Finance Committee.

Highway – B. Kelleher

Resolution Request- Authorization to fill one (1) vacant position of Assistant General Foreman and any vacancies created there from at the 2012 Base Salary of \$58,581.00; salary level contingent upon length of County service of the appointee. This position is vacant due to the retirement of an employee. Motion to approve by L. Andrews, seconded by A. Bassin, motion carried. Refer to Finance.

Resolution Request- To fill the vacant position of Motor Equipment Operator II and any vacancies created there from at the 2012 base salary of \$39,236.00; salary level contingent upon length of County service of the appointee. This position is vacant due to the retirement of an employee. Motion to approve by P. Grattan, seconded by A. Bassin, motion carried. Refer to Finance.

Engineering – D. Knox

Resolution Request – Federal/State/County Funding Agreement – Design and row incidental phases – PIN 8757.60 – Co. Rte 9//Indian Creek Bridge Replacement. Authorization for the Chairman to authorize the implementation and funding in the first instance 100% of the Federal-aid and State “Marchiselli” program-aid eligible costs, of a transportation Federal-aid project, and appropriating funds therefore. Motion to approve by R. Brown, seconded by A. Bassin, motion carried. Refer to Finance. (Eligible for funding under title 23 US Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-Federal funds)

Resolution Request –Federal/State/County funding agreement – design and row incidental phases – PIN 8759.37 – Co. Rte. 25/Fitting Creek Bridge replacement. Authorization for the chairman to authorize the implementation and funding in the first instance 100% of the Federal-Aid and State “Marchiselli” program-aid eligible costs, of a transportation Federal-aid project, and appropriating funds therefore.(Eligible for funding under title 23 US code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-Federal funds) Motion to approve by P. Grattan, seconded by R. Brown, motion carried. Refer to Finance.

Resolution Request – Federal/State/County funding agreement – row incidental and acquisition phases – PIN 8757.19 – Co. Rte. 16/Hollowville Creek Bridge replacement a resolution is requested authorizing the chairman of the Columbia County Board of Supervisors to authorize the implementation and funding in the first instance 100% of the Federal-aid and State “Marchiselli” program-aid eligible costs, of a transportation Federal-aid project, and appropriating funds therefore. A project for the County Route 16 over Hollowville Creek (BIN 3342530) in the town of Claverack, Columbia County, identified as PIN 8757.19 (eligible for funding under title 23 US code,

as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% federal funds and 20% non-Federal funds.) He is requesting to add \$37,995.00 to the total amount that has already been approved. . Motion to approve by R. Brown, seconded by P. Grattan, motion carried. Refer to Finance.

Solid Waste – J. Race

Resolution Request - Authorization to set a fee of \$25.00 per ton for all yard waste brought into the Greenport Transfer Station. And a minimum charge of \$2.00 for non weighable yard waste. The revenue is needed to offset the cost of the yard waste program at the Greenport Transfer Station. Motion to approve by R. Brown, seconded by K. McDonald, motion carried. Refer to Finance.

Mental Health/ Human Services – M. Cole

Resolution Request – Authorization to increase the Friends of New Leaf contract by \$185,437.49 for “Recovery Center” and to amend the budget accordingly. The Friends of New Leaf were funded a quarter of a million annually. M. Cole submitted a new resolution request which included the requested budget amendment. Motion to approve by R. Brown, seconded by L. Andrews, motion carried. Refer to Finance.

Resolution Request - Request to Purchase Malpractice Insurance for Psychiatrists – There are issues with Doctors not being covered by our County malpractice insurance agency. A quote from Ten Eyck was received for 45K(Houston Casualty). They are still looking into purchasing tail insurance with the policy. M. Cole proposes to pay for this using Federal Salary Share. R. Brown recommended making it clear to the Psychiatrists that this cost is part of their benefit package. Motion to approve by R. Brown, seconded by K. McDonald, motion carried. Refer to Finance.

Resolution Request - Request to transfer \$50,000 from .1 prescribers to .4 prescribers. An updated request form was submitted which included the account information. J. Rutkey announced that resolution No. 105-2011 needs to be amended reflecting this transfer. Motion to approve by L. Andrews, seconded by R. Brown, motion carried. Refer to Finance.

Pine Haven – A. Proper

Resolution Request – Authorization to create and fill 2 Per Diem GR11 Cook II at a hourly rate of \$14.05699. The cooks have been running up the over time numbers. Motion to approve by L. Andrews, seconded by R. Brown, motion carried. Refer to Finance.

Resolution Request Authorization to fill two nurses aide II (CNA) FT GR10C at a starting salary of \$28,679.00. Motion to approve by P. Grattan, seconded by K. McDonald, motion carried. Refer to Finance.

DSS – P. Mossman

Resolution Request – Authorization to fill the following vacant, budgeted position, effective June 14, 2012: One (1) Child Support Specialist, GR12, 2012 base salary \$37,668 (Step 1 salary \$32,018). These positions are 66% reimbursable. Vacancy is due to resignation. Motion by A. Bassin, seconded by L. Andrews, motion carried. Refer to Finance.

Resolution Request -Authorization to advertise for and enter into an agreement to contract for legal counsel(s) to assist in the prosecution and defense of appeals relevant to Social Services operations. Cost: \$175.00 per-diem. Motion to approve by A. Bassin, seconded by K. McDonald, motion carried. Refer to Finance.

Youth Bureau – A. Bassin presented for J. Nabozny

Resolution Request: Authorization to enter into an agreement with the NYS Office of Children and Family Services to enable the County to receive reimbursement for the operation of Special Delinquency Prevention Programs (Type A and Type B) funds in the total amount of \$11,858.00. Motion to approve by A. Bassin, seconded by L. Andrews, motion carried. Refer to Finance.

Emergency Management – T. Lanphear

Resolution Request: Authorization to enter into an agreement with Ecology and Environment, Inc. to apply for the Hazardous Mitigation Grant Funding. The department is requesting 12K although the entire cost may be reimbursed. At this time they need to move forward with the grant process and Columbia County will have to bear the full cost in order to ensure eligibility for future reimbursements from disasters. The deadline to submit the application is June 8, 2012. Motion to

approve by A. Bassin, seconded by R. Brown, motion carried. Refer to Finance. The committee gave Lt. Lanphear to move ahead with this request immediately.

MIS- R. Wheeler

Resolution Request - Authorization to create and fill two Jr. Network Administrator positions, Step 1 Salary \$41,357.00, and abolish one Computer Operator position. Motion to approve by R. Brown, seconded by A. Bassin, motion carried. Refer to Finance.

Central Services – D. Ames

Resolution Request – Authorization to transfer \$34,000.00 from a .2 to a .1 account. This transfer will cover the cost of a recently created and filled Senior Auto Mechanic. Motion to approve by L. Andrews, seconded by A. Bassin, motion carried. Refer to Finance.

Controller – R. Caponera

Resolution Request – Authorization to amend the Columbia County Travel Policy to stay in step with Federal Per Diem rates. Motion to approve by K. McDonald, seconded by A. Bassin, motion carried. Refer to Finance.

Resolution Request: Authorization to recommend that the Full Board moves ahead with the sale of the CHHA. Motion to approve by L. Andrews, seconded by R. Brown, motion carried. Refer to Finance. R. Caponera plans to contact the two bidders and invite them to the Full Board meeting. Jack Venesky will be asked to attend as well.

Resolution Request – Approving and adopting the Columbia County Travel Policies and procedures policy. It was decided that this request would be presented next month in order to give the Supervisors time to review it.

Treasurer – P.J. Keeler

Resolution Request – Authorization to create and fill a FT Accounting position and to replace two PT budgeted positions of Sr. Account Clerk/Typist and Special Project Assistant with this FT position. Motion to approve by P. Grattan, seconded by K. McDonald, motion carried. Refer to Finance.

With no further business there was a motion to adjourn at 2:50 PM by R. Brown, seconded by L. Andrews, motion carried.

BUDGET & SALARY

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