

PUBLIC WORKS COMMITTEE

July 25, 2012

PRESENT:

**Raymond Staats
Lawrence Andrews
Arthur Bassin
Sarah Sterling
Ronald Knott
Jeffrey Nayer**

ABSENT:

**Michael Benson, notified
Jeffrey Braley, notified
Thomas Garrick, notified**

ALSO PRESENT:

**Gail DiCosmo, Clerk
Robert Pinto
Dean Knox
David Robinson
Michael Myers
Jolene Race
Steve Hook
Elizabeth Young
Matt Murell
Cindy Tipple
Paul Mossman
Kevin McDonald
Cindy Tipple
Ronald Caponera
Robert Fitzsimmons
Chairman Grattan**

PRESS: 1

Deputy Chairman R. Staats called the meeting to order at 6:00 PM.

DSS BUILDING RENOVATION COMMITTEE

Preliminary Meeting: July 18, 2012

**Attending: Supervisor Elizabeth Young
Supervisor Art Bassin
Cindy Tipple
Dianne Lugo
Paul W. Mossman**

Based on the preliminary meeting on 7/18/12, the following is the draft list/priorities of repairs and renovations necessary at 25 Railroad Avenue, Hudson, NY.

INTERIOR:

- **New telephone system: P. Mossman is meeting with potential providers**
 - **Current system 15+ years old; no replacement parts available; cannot be expanded; employees sharing extensions**
- **Security:**
 - **Metal detector**
 - **Security cameras – interior/exterior**
- **Heating/Cooling System:**
 - **Inconsistent temperature; inadequate air flow**
 - **Condensation/leaks**
 - **Clean filters**
- **Lobby:**
 - **Re-design; additional interviewing rooms**

- **Paint**
- **Furniture – purchase new tables/chairs**
- **Bathrooms:**
 - **All bathrooms – replace fixtures/countertops; stalls, ADA Compliance for handi-capped**
 - **Exhaust fans**
- **Floors:**
 - **Replace/clean carpeting**
 - **Repair tiles**
- **Electrical:**
 - **Additional circuits (currently at maximum capacity)**
 - **Additional electrical outlets (currently using power strips for computer equipment, etc.)**
 - **Clean lighting fixtures**
 - **Backup generator**
- **Windows:**
 - **Clean, repair, replace (interior/exterior, including screens)**
 - **Blinds – clean, repair, replace**
- **Office Furniture:**
 - **Purchase new desks/chairs**
 - **Cubicle panels – clean, repair, replace**
- **Walls/Ceilings:**
 - **Clean, repair, paint walls**
 - **Replace ceiling panels**
 - **Mold**
- **Stairwells:**
 - **Clean, repair, paint**
- **Basement:**
 - **Elevator is the only interior access to basement**
- **Air Quality Monitoring System:**
 - **On-going monitoring/maintenance**
 - **Lease, replacement cylinders; deionized ultra filtered water**

EXTERIOR:

- **Parking Lot:**
 - **Repair; resurface; paint lines**
 - **Additional employee/public/handicap parking (currently only 146 spaces including handicap)**
- **Driveway:**
 - **Expand pedestrian walkways**
- **Landscaping:**
 - **Remove “dirt” piles**
 - **Prune trees, shrubs, weeds**
 - **Mow grass**
 - **Garbage removal**
- **Roof:**
 - **Check for leaks; proper drainage**

- Ice build-up – employee entrance side
- Façade:
 - Repair “holes” and cracks
 - Paint or re-surface
- Picnic tables:
 - Repair, paint/stain

After reviewing the above list, D. Robinson is to take a look as to what needs to be done, numbers and time frames, this will be authorized in the 2013 budget. Some of these items can be done in-house to save money.

SOLID WASTE: J. Race

STATION REPORT –Distributed

PROJECTS:

Completed the HHW grant application and submitted it to NYSDEC. We are eligible for 50% reimbursement which will be \$11,801.40 (cost of collection was \$23,602.80).

Finalized the contract for the transportation & handling of our recyclable material. The recycling facility located in the Commerce Park will be closing on or about July 27th. All recyclable material will be diverted to the Greenport Transfer Station where we will begin top loading it into walking floor trailers to be transported to Casella’s Rutland, Vt. Facility. We have met with Casella representatives & the trucking firm over the past two weeks to insure we are ready to implement this program.

Arrangements have been made with the City of Hudson and the outlining town/villages that collect their own material, to make this transition. Educational efforts are underway to notify the public of the addition of plastics marked #1-#7 now being added to the recycling protocol.

Have noticed a decrease in the amount of yard waste/brush being brought into the Greenport Transfer Station since the County started charging back on July 9th. J. Race will present numbers at August meeting.

Currently participating in the Capital Region Sustainability Plan on the Solid Waste Technical Team. *(The Capital Region Sustainability Plan is a coalition effort to craft a smart growth plan for Albany, Columbia, Greene, Rensselaer, Saratoga, Schenectady, Warren and Washington Counties. The project is part of the Cleaner, Greener Communities program, a major environmental initiative announced by Governor Andrew M. Cuomo last year)*

The team is currently researching the needs of each County and exploring the possibility of regional yard/organic collection, anaerobic digestion of WWTP bio-solids and a few other initiatives that our County has already implemented such as volume based user fees, single stream recycling and C&D reduction through reuse & recycling initiatives (Habitat for Humanity Reuse store).

Completed the 2nd Quarter report for our transfer stations and submitted it to NYSDEC for their review.

Central Services: M. Myers

Resolution Request: Authorization to award the bid for Meat/Meat products to Ginsberg’s, Inc., Quandt Foodservice, Sysco Albany, LLC and US Foodservice for the period September 1, 2012 through October 31, 2012, motion by J. Nayer, seconded by R. Knott, carried, forward to Finance.

Facilities: R. Pinto

The work schedule was distributed for review. Noting the windows have been boarded up on house in Greenport @ intersection of 23B and Columbia Street. J. Nayer stated the step was fixed at the Copake Transfer Station.

Highway Dept.: Submitted and D. Robinson presented.

Work Schedule:

Replacing culvert pipes.

Completed 4400' of new guide rail installation on County Route 7 in Copake. 500' on County Route 22 in Ghent and 400' on County Route 5 in New Lebanon.

Hot mix patching of roads.

Centerline marking of County roadways will begin the end of this month.

Mowing of roads, airport and landfills.

Roadside sign maintenance.

Equipment Maintenance.

Personnel Update:

The search continues for a qualified Sr. Auto Mechanic. There were no questions.

Engineering: D. Knox

Federal-Aid Bridge and Highway Project Update:

Bridges: Co. Rte. 16/Hollowville Creek (Claverack); Walkers Mill/Klein Kill (Livingston); Co. Tte. 9/Indian Creek (Chatham); Co. Rte. 25/Fitting Creek (Stockport)

Highways: Co. Rtes. 7 & 7a Rehab. combined w/ Brown's Bridge – Copake; Co. Rte. 18 Reconstruction – Damita Dr. to NYS Rte. 217 - Claverack

Locally Funded Bridge Program Update:

Future Capital Bridge Project Planning; 2012 Maintenance/Repair Planning; Multi-Bridge Element-Specific Repair Design/Contract - 2012; Bloch Bridge; Upper Forge Bridge; Michaluk Bridge; Pratt Bridge; Felts Bridge; and Canaan 4 Corners Bridge/Vosburgh Bridge/East Taghkanic Bridge, this will be advertised.

Deputy Chairman Staats asked D. Robinson in reference to the bridge closed in Clermont to come up with ideas, whether it needs to be replaced, D. Knox stated it is just between the trusses. D. Robinson will bring more information to the next month's meeting.

COUNTY AIRPORT UPDATES:

R/W 21 END RSA Improvements/Land Acquisition

Resolution Request – A resolution is requested authorizing the Chairman of the Columbia County Board of Supervisors to execute a professional Services Contract with Greenman-Pedersen, Inc. (GPI) in the amount of \$7,700.00 for an assessment and rehabilitation/replacement alternatives study of county large culvert #54/0.453, located at Columbia County Rte.8 (RD 54) in the Hamlet of Germantown,. motion by A. Bassin, seconded by S. Sterling, carried. Refer to Budget & Salary Review, if approved, forward to Finance.

Resolution Request : SEQRA determination of significance for the demolition of structures on airport property which represent obstructions to the runway, motion by L. Andrews, seconded by R. Knott, carried. Refer to Finance.

Buildings: D. Robinson

Columbia County Courthouse:

Contracts 1A – General, 1B – Plumbing and 1C – Mechanical were awarded at the Board of Supervisors meeting dated July 11, 2012. Mobilization should begin in August with construction beginning after Labor Day.

Contract 1D – Electrical was rebid on July 18, 2012. Milestone dates for this bid are as follows:

Mandatory preconstruction meeting @ Courthouse

7/31/12

Bids due: 8/6/12

Recommendations for Award to Special Public Works Committee meeting

8/8/12

Recommendation for Award to Full Board

8/8/12

The Public Works Committee needs to pass a resolution authorizing construction phase professional services for construction administration and construction inspection. A copy of the professional services proposal was disseminated with the May agenda.

Columbia County Communications / EOC Center

The County Attorney's office is pursuing action against the General Contractor, General's Roofing Subcontractor, and Dimensional Metals, the metal roof manufacturer for roof leaks that happened in February 2011. Joe Iuviene provided the Attorney's office with additional information this month and it is anticipated that legal action will begin within the next 30-days.

Personnel:

Continuation of the matter of Facilities Management: Motion by R. Staats, seconded by R. Knott to move into EXECUTIVE SESSION at 6:45 PM, motion carried.

REASON: to discuss specific personnel in the Facilities Dept.

Motion to return to REGULAR SESSION at 7:09 by L. Andrews, seconded by A. Bassin, motion carried.

A motion by A. Bassin, seconded by R. Staats to send R. Pinto and P. Martin to Management Training classes. Also D. Robinson will meet with R. Pinto every two (2) weeks.

Resolution Request: Authorization for the Chairman of the Board of Supervisors to execute a professional services agreement with Lothrop Associates in the amount of \$536,648 for construction administration services / on-site representation services in support of the upcoming courthouse renovation project, motion by A. Bassin, seconded by R. Knott, carried. Refer to Budget & Salary Review Committee, if approved forward to Finance.

There has been scheduled a **Special Public Works meeting and a Special Finance on August 8, 2012 @ 6:30 PM** Also Contract 1D – Electrical Resolution to be brought forward at Special Public Works and Special Finance.

With no further business a motion to adjourn at 7:15 PM by L. Andrews, seconded by A. Bassin, motion carried.