

HEALTH & MEDICAL SERVICES COMMITTEE

August 14, 2012

Present:

Robin Andrews, Dep. Chair
Sara Sterling
Elizabeth Young
Edward Cross
Raymond Staats
Kevin McDonald

Absent:

Lawrence Andrews-notified

Also Present:

Becky Vinchiarello, Dep. Clerk
Nancy Winch
Michael Cole
Arthur Proper
Ronald Caponera
Rosemarie Ansel
Joe Ambrose

Press: 1

Deputy Chairwoman R. Andrews called the meeting to order at 4:02 P.M.

Health Department - N. Winch

Conference Request: East Coast Migrant Stream. Virginia Beach, VA, 10/19-10/20. Two people will be attending this conference. The only cost will be for meals. N. Winch explained that if they receive sponsorship they will request meal reimbursement for only one attendee. If they do not receive sponsorship they will request meal reimbursement for both employees. Motion to approve by E. Young, seconded by S. Sterling, motion carried.

Information: Certified Home Health Agency Program Costs: 2011-2012 (Adult) were discussed as well as revenue and billable visits. Staffing numbers vs. patient numbers were provided. The Departments Overtime Report was passed around.

N. Winch went over the Public Health Director's Report to the Board of Health. Topics included the retirement dates of N. Winch and A. Engel, the OMIG audit of the Early intervention and Preschool programs, the recent fire at TCI, MAPP, Lyme Disease, and the H3N2 Virus.

2013 budget due dates were discussed.

Pine Haven – A. Proper

Census Statistics: Percentage of occupancy was at 95% for the month of July. YTD: 92%. There were 13 admissions to Pine Haven during the month of July 2012 and 15 discharges from the facility. There were 137 Medicaid pending days for the month of July. YTD: 357

Overtime Costs:

Over time hours continue to be lower than last year's but slightly above Payrolls 12 and 13. A new Director of Food Service has started and will be reviewing the Dietary staffing schedules with the Human Resources Department. There continues to be an improvement in the number of CNA overtime hours.

Resolution Request – Authorization to fill: Two (2) fulltime Nurse Aide II GR10C with a starting salary of \$28,679.00. Motion to approve by K. McDonald, seconded by E. Young, motion carried. **Refer to the Budget and Salary Review Committee, if approved, Refer to Finance.**

C.O.N Update – A. Proper explained that Pine Haven was not included on the August 9th Public health and Health Planning Council Meeting Agenda. The next full Council meeting is October 11th in NYC, NY. They have a meeting scheduled with Brian Gorski and Karen Madden of the NYS Department of Health on Thursday.

Annual Picnic – The Annual Picnic has been rescheduled for Thursday, August 23rd. Lunch and entertainment will be provided at noon.

Financial Statement – The financial statement and cost report has been completed and will be reviewed with Mike McCarthy at the next meeting.

The next meeting will be held at the Pine Haven Home.

Mental Health – M. Cole

An overtime report was provided to the committee. M. Cole explained that most of these numbers are due to the electronic records system and web site.

Resolution Request - Authorization to abolish 1.0 FTE Sr. PSWA (Grade 19B) position vacated through recent resignation of a functioning “Targeted Case Manager”; in anticipation of Medicaid Health Home Care Coordination service model and reimbursement rate change and authorization to Create and Fill 1.0 FTE new replacement TCM position of the newly CSC adopted Grade 17 Behavioral Health Care Coordinator title. M. Cole would like to waive the 5/10/15% salary reduction assuming UPSEU approves such a waiver. He has received verbal approval from UPSEU to develop this title. It is a new civil service title. Motion to approve by R. Staats, seconded by E. Young, contingent upon UPSEU approving the salary reduction waiver, motion carried. Refer to the Budget and Salary Review Committee, if approved, Refer to Finance.

Resolution request – Authorization to create and fill an unbudgeted 1.0 FTE PSW, GR19B, to serve on the Adult Mental Health Clinic team. This request is due to a growing number of patients. A budget amendment will have to take place and be submitted to the Budget and Salary Review Committee so that the budget reflects the revenue generated from this position. Motion to approve by E. Young, seconded by K. McDonald, motion carried. Refer to the Budget and Salary Review Committee, if approved, Refer to Finance.

R. Caponera announced that the liability insurance coverage of the three Psychiatrists in the Mental Health Department will be around \$25,384.00 a year.

Resolution Request - Authorization to abolish one of the two current vacant 1.0 Mental Health Substance Abuse Coordinator positions, and to waive the 15/10/5% salary reduction (contingent upon the UPSEU agreement) to assist with the hiring of the second position. Motion to approve by R. Staats, seconded by S. Sterling contingent upon UPSEU approving the salary reduction waiver, motion carried. Refer to the Budget and Salary Review Committee, if approved, Refer to Finance. It was announced that the 15/10/5% salary reduction needs to be discussed at the next negotiations meeting.

Resolution Request - Authorization to fill a budgeted 1.0 FTE Psychiatric Social Work Position (Grade 19B) to serve on the Adult Mental Health Clinic team. This is a budgeted position that has been vacant for two months. Motion to approve by K. McDonald, seconded by E. Young, motion carried. Refer to the Budget and Salary Review Committee, if approved, Refer to Finance.

Conference Request - For two DHS IT staff to attend a business meeting with the department’s Electronic Medical Record vendor in East Amherst, NY (total for hotel and meals ~\$400.00) on 8/16-8/17. Motion to approve by E. Young, seconded by R. Staats, motion carried.

FYI- Pending Issues Impacting the Committee

Valatie, Pine Haven and Dr. Rabadi MH Clinic Satellite Updates: A satellite at the Martin H. Glenn school in Valatie will no longer be opening. The residents of the Town expressed their opposition to this location.

With no further business there was motion to adjourn at 5:20 PM by E. Young, seconded by K. McDonald, motion carried.

HEALTH/MENTAL HEALTH COMMITTEE

Lawrence Andrews, Chairman

Robin Andrews

Edward Cross

Kevin McDonald

Sara Sterling

Ray Staats

Elizabeth Young