

BUDGET AND SALARY REVIEW COMMITTEE
September 27, 2012

PRESENT:

Patrick Grattan, Chairman
Arthur Bassin
Robin Andrews
Roy Brown
Lawrence Andrews
Ray Staats
Richard Scalera
Matt Murell (For E. Young)

ABSENT:

Elizabeth Young, notified
Kevin McDonald, notified
William Hughes, Jr. notified
Richard Keaveney, notified

ALSO PRESENT:

Becky Vinchiarello, Deputy Clerk
Catherine Hogencamp
Ronald Caponera
Rob Fitzsimmons
Captain Bartlett
Arthur Proper
Kary Jablonka
Dean Knox
Bernie Kelleher
P.J. Keeler
Michael Cole
Joseph Ambrose
Dave Robinson
Paul Mossman
Michaele Williams – Riordon
Holly Tanner
Ellen Thruston
Sara Sterling
Jason Nastke
Virginia Martin

Press: 1

Chairman P. Grattan called the meeting to order at 2:00 P.M.

Pine Haven – A. Proper

Resolution Request – Authorization to fill the following vacant budgeted positions:

- (1) Licensed Practical Nurse, PT GR15 at an hourly rate of \$22.5489
- (1) Nurse Aide II (CNA) FT GR 10C at a starting salary of \$28,679.00
- (1) Food Service Helper PT GR10B at an hourly rate of \$15.7821

Motion to approve by P. Grattan, seconded by R. Brown, motion carried. **Refer to Finance.**

Resolution Request – Authorization to abolish (1) RPN I FT GR17 at a starting salary of \$53,361.00, and authorization to create and fill (1) Head Nurse II, FT GR19 at a starting salary of \$59,642.00. Motion to approve by P. Grattan, seconded by R. Andrews, motion carried. **Refer to Finance.**

Mental Health/ Human Services – M. Cole

Resolution Request - Authorization to purchase additional Electronic Health Record software programming development at a cost not to exceed \$36,000.00. Motion to approve by R. Staats, seconded by R. Andrews, motion carried. **Refer to Finance.**

Resolution Request - Authorization to contract with the Healthcare Consortium for grant writing in the amount of \$7,500.00 Motion to approve by R. Brown, seconded by L. Andrews, motion carried. **Refer to Finance.**

Resolution Request - Authorization to move \$41,740.00 of unused satellite clinic budgeted costs to the primary clinic cost center to give the department the proper tools to fully utilize 2012 budget dollars. Motion to approve by L. Andrews, seconded by R. Brown, motion carried. **Refer to Finance.**

Resolution Request - Authorization to eliminate a budgeted, approved and vacant 17hr/wk Account Clerk and authorization to create and fill a partially budgeted 35/wk FT Account Clerk. Motion to approve by P. Grattan, seconded by R. Brown, motion carried. **Refer to Finance.**

Resolution Request - Authorization to lease Suite 206 of the Valatie Medical Arts building for the purpose of operating a collocated Mental Health/ Substance Abuse out-patient treatment clinic satellite. They plan to start at 17 hrs a week. Twin Counties will share the site with them. Motion to approve by R. Andrews, seconded by R. Staats, motion carried. **Refer to Finance.**

Resolution Request - Authorization to reestablish a GR 21B Senior PSWA II position for John Lyons (due to a loss in grant funding there was previously a change in title). R. Staats questioned the retroactive pay the employee would be receiving. The process of how they arrived at this decision was

explained. J. Rutkey mentioned that the decision to settle was made in lieu of impending litigation. There was a motion to approve by P. Grattan, seconded by L. Andrews. R. Brown, R. Staats, and R. Andrews voted No. R. Scalera Abstained. The vote did not carry. The Committee decided to discuss this matter further at the end of the meeting.

DSS – P. Mossman

Resolution Request - Authorization to fill the vacant, budgeted position of One (1) Senior Social Welfare Examiner, GR 13C, 2012 base salary \$43,165.00 (vacancy due to resignation) and to fill any vacancy created due to internal appointment to this position. Motion to approve by R. Staats, seconded by R. Andrews, motion carried. **Refer to Finance.**

Resolution Request - Authorization for Columbia County to enter into a Lawyers' Retainer Agreement to contract for legal services to recover Medicaid reimbursement or repayment or credits from certain NYS agencies which would result in NYS paying the County on statutory obligations known as overburdens. Motion to approve by R. Brown, seconded by A. Bassin, motion carried. P. Grattan voted No. **Refer to Finance.**

Office for the Aging – K. Jablonka

Resolution Request -Authorization to contract with Columbia County Health Care Consortium to provide information and assistance to county residents on long term care options (NY Connects) at a cost not to exceed \$43,987.00.

Resolution Request -Authorization to contract with Family Advocates to provide Legal Services for the Elderly at a cost not to exceed \$19,000 per year.

Resolution Request -Authorization to contract with the Columbia County Health Care Consortium to provide medical transportation service at a cost not to exceed \$30,000.00.

Resolution Request -Authorization to contract with Columbia County Health Department for Home Health Aide services at a cost not to exceed \$15,000.00.

Resolution Request - Authorization to contract for consulting dietician services at a cost not to exceed \$22,645.00.

Resolution Request-Authorization to renew Nutrition Site Contracts with Sons and Daughters of Italy (\$6,000), Linlithgo Reformed Church (\$3,000), and the Church of St. Joseph (\$2,100).

Motion to approve all above requests from OFA by R. Brown, seconded by M. Murell, motion carried. **Refer to Finance.**

Emergency Management – R. Brown and R. Caponera

Resolution Request - Authorization to transfer funds within the Emergency Management Budget in an amount not to exceed \$12,824.44 for the telephone budget. Motion to approve by P. Grattan, seconded by L. Andrews, motion carried. **Refer to Finance.**

Resolution Request: Authorization for the Emergency Management Grant Administrator to accept the FY2012 HazMat Grant Program totaling \$23,000.00 with no match from Columbia County as well as authorization to disperse such grants in accordance with State Homeland Security Guidelines. Motion to approve by R. Andrews, seconded by R. Staats, motion carried. **Refer to Finance.**

Sheriff's Department – Captain Bartlett

Resolution Request - Authorization to fill one Civil Service part-time Communications Officer, due to resignation at a per diem rate of \$12.98 - \$16.20. Motion to approve by R. Staats, seconded by R. Brown, motion carried. **Refer to Finance.**

Resolution Request - Authorization to accept the Child Passenger Safety Seat Grant, award amount \$6,685.00 for the purpose of purchasing child safety seats and conducting community safety seat checks. Motion to approve by M. Murell, seconded by A. Bassin, motion carried. **Refer to Finance.**

Board of Elections – J. Nastke and V. Martin

Resolution Request – Authorization to hire two PT election workers for a term of 9/1- 12/31/12 at an hourly rate of \$15.00. Motion to approve by P. Grattan, seconded by R. Scalera, motion carried. **Refer to Finance.**

County Clerk – H. Tanner

Resolution Request – Authorization to complete the final phase, phase IV, of the County Centralized Inactive Records System at a cost not to exceed \$65,992.40. Motion to approve by R. Staats, seconded by R. Scalera, motion carried. **Refer to Finance.**

Department of Public Works – D. Robinson

Resolution Request - Authorization for the Chairman of the Board of Supervisors to execute a lease revision with IWO to increase the monthly lease payments by \$402 and provide for a one-time lump sum payment to the County in the amount of \$15,000. Motion to approve by R. Staats, seconded by R. Andrews, motion carried. **Refer to Finance.**

Resolution Request - Authorization for the Chairman of the Board of Supervisors to execute a construction contract with Advanced Network Systems in the amount of \$143,800.00 for the purpose of erecting a new communications tower at the County's Pine Haven site. Motion to approve by R. Staats, seconded by L. Andrews, motion carried. **Refer to Finance.**

Resolution Request - Authorization for the Chairman of the Board of Supervisors to execute an agreement with PB, Inc. to revitalize the parking lot at the County's Philmont Nutrition Center for \$60,000.00 to be paid for with grant funding. The County will provide labor and equipment to mill the existing wearing surface from the parking lot. PB, Inc. will incur all costs to reconstruct the parking lot using stone pavers. Motion to approve by R. Brown, second by R. Staats, motion carried. **Refer to Finance.**

Solid Waste – D. Robinson

Resolution Request - Authorization to transfer \$10,000.00 from Account EL-8E-4961-E4000 Household Waste Cleanup to EL-8E-8160-4025-E4000 Service & Repair. Motion to approve by R. Staats, seconded by R. Brown, motion carried. **Refer to Finance.**

Highway – B. Kelleher

Resolution Request – Authorization to fill the vacant position of Motor Equipment Operator I at the 2012 Step I starting salary of \$31,354.00. This position is vacant due to the resignation of an employee. Motion to approve by P. Grattan, seconded by R. Brown, motion carried. **Refer to Finance.**

Resolution Request – Authorization to create and fill (6) Six Seasonal Laborer positions in the Highway Department at the 2012 Grade 11, Step I starting hourly rate of \$14.0569 for the period November 15, 2012 through April 1, 2013. These positions are needed to adequately staff the plow trucks for the 2012 / 2013 snow and ice season. Motion to approve by L. Andrews, seconded by R. Andrews, motion carried. **Refer to Finance.**

Resolution Request – Authorization to award the bid for cutting edges for the period October 1, 2012 – September 30, 2013 to Chemung Supply Company of Elmira N.Y. who was the low bidder at a cost of \$13,529.60. Motion to approve by P. Grattan, seconded by Murell, motion carried. **Refer to Finance.**

Engineering – D. Knox

Resolution Request -Authorization for the chairman of the Columbia County Board of Supervisors to accept and execute a project agreement with the Natural Resources Conservation Service (NRCS), USDA, in the amount of \$135,338.77 for Emergency Watershed Protection (EWP) program funding for repair of damages at two (2) Columbia County-maintained bridges caused by Hurricane Irene and Tropical Storm Lee in Aug/Sept 2011. Motion to approve by R. Brown, seconded by R. Staats, motion carried. **Refer to Finance.**

Resolution Request – Authorization for the Chairman of the Columbia County Board of Supervisors to execute a professional services agreement with Ryan-Biggs Assoc. PC of Clifton Park, NY in the amount of \$82,400.00 for a comprehensive structural inspection/assessment and bridge alternatives analysis report of the Stuyvesant Falls Bridge – BIN 3342250 – Co. Rte. 25A/Kinderhook Creek in the town of Stuyvesant. Motion to approve by R. Brown seconded by L. Andrews, motion carried. **Refer to Finance.**

By the end of the year D. Knox will report on what the future expenditures on bridge repairs in the County are projected to be.

Human Resources (for MIS Dept) – J. Rutkey

Resolution Request – Authorization for the Chairman of the Columbia County Board of Supervisors to appoint Richard Juliano to the position of Chief Technology Officer for the County of Columbia with an annual salary of \$80,000.00. Motion to approve by M. Murell, seconded by L. Andrews, motion carried. **Refer to Finance.**

Resolution Request – Authorization to create and fill a FT Clerk Typist position in the Managed Information Services Department, GR10 with a salary of \$31,391.00. Motion to approve contingent on J. Rutkey receiving written consent of no objections to this from the Union by P. Grattan, seconded by M. Murell, motion carried. **Refer to Finance.**

Controller – R. Caponera

Resolution Request – Authorization for the Chairman of the Board to sign the proposal from Venesky and Company to provide consulting services for indirect cost recovery project for the Fiscal Years 2011-2015. Motion to approve by R. Andrews, seconded by A. Bassin, motion carried. Refer to Finance.

Request to move into EXECUTIVE SESSION at 2:48PM by L. Andrews, seconded by M. Murell, motion carried.

REASON: To Discuss Contract Negotiations

Motion to return to REGULAR SESSION at 3:03PM by A. Bassin, seconded by M. Murell, motion carried.

After much discussion the Committee decided to conduct a roll call vote for the option of re-establishing a GR 21B Senior PSWA II position for John Lyons. There was a motion to approve the request by M. Murell, seconded by A. Bassin. With six voting Yes, and two voting No, the motion was carried. Refer to Finance.

With no further business there was a motion to adjourn at 3:04PM by R. Brown, seconded by R. Andrews, motion carried.

BUDGET & SALARY

Patrick Grattan, Chairman

Lawrence Andrews

Robin Andrews

Arthur Bassin

Roy Brown

William Hughes, Jr.

Richard Keaveney

Kevin McDonald

Richard Scalera

Raymond Staats

Elizabeth Young