

HEALTH & MEDICAL SERVICES COMMITTEE

February 19, 2013

Present:

Lawrence Andrews, Chairman
Sara Sterling
Edward Cross
Kevin McDonald
Elizabeth Young
Robin Andrews
Raymond Staats

Also Present:

Becky Vinchiarello, Dep. Clerk
Angela Timothy
Ronald Caponera
Terry Robinson
Michael Cole

Press: 1

Chairman L. Andrews called the meeting to order at 4:03 P.M.

Mental Health – M. Cole

No overtime has been reported at this time in the year.

Resolution Request - Authorization to contract with Northeast Career Planning for \$113,000.00. It was explained that this is pass through funding and the Department has the State Aid at this time. Permission is being requested to add Northeast Career Planning to their list of providers for 2013. A budget amendment will need to take place as the revenue and expenditure will need to be increased. Motion to approve by E. Young, seconded by E. Cross, motion carried. M. Cole will send over an amended resolution with budget transfer information included. Refer to Budget and Salary Review Committee, if approved, Refer to Finance.

Resolution Request - Authorization to promote a DHS Computer Programmer Assistant (Grade 13) to a Computer Programmer (Grade 15A). The Committee decided that this request would be put on HOLD. There is a meeting prior to Budget and Salary regarding the increase of various salaries this year. This request will be discussed at this Committee. R. Caponera will have this request added to the agenda.

Conference Request- User Group and Training Seminar – Ten Eleven Group on 5/7/13 – 5/9/13 in Buffalo, NY. Four employees to attend the training at a total cost not to exceed \$2,500.00 which will be paid with through Federal Salary Share. Three motel rooms are required. Motion to approve by E. Young, seconded by L. Andrews, motion carried.

Conference Request- Healthcare Compliance Upper Northeast on 5/16/13–5/17/13 in NYC, NY. One employee attending at a cost not to exceed \$700.00. It was noted that the Bonadio Group will be providing Corporate Compliance training to the Mental Health Department for free. Motion to approve E. Young, seconded by S. Sterling, motion carried.

Conference Request- Revolutionizing Diagnosis & Treatment Using DSM-5/3/27/13 on 3/27/13 in Albany, NY. Two employees will attend at an estimated total cost of \$217.38. Motion to approve by R. Andrews, seconded by S. Sterling, motion carried.

FYI- Pending Issues Impacting the Committee

- 1) Valatie Behavioral Health Center- MH Clinic opened 1/24/13, TCRS SA clinic approval pending. The clinic is open two days a week and very well attended. Twin County Recovery Services will be co-locating to the center in the future.
- 2) Requesting support for the removal of the Director of Community Services reporting requirement from Mental Hygiene Law 9.46 (SAFE Act). This law adds formality to the Department's workload. It is an unfunded mandate and their office is not set up to handle this volume. It is argued that this section of the law is not money well spent or funded. R. Caponera requested that M. Cole keep a record of these incremental costs so he can bill the Governor.
- 3) A hand out titled "Quick Facts on Violence and Mental Illness" was passed around. People are beginning to cease seeking help due to stigmas brought on by the recent shootings.

There was a brief discussion on the Departments Prescriber Pool. A resolution had been drafted in the past that the Department had been following. The issue of not being able to hire/budget for a "pool" was discussed. It was decided that M. Cole should speak with R. Caponera and R. Fitzsimons and then present to the Budget and Salary Committee.

R. Staats requested that the Department's budget sheets be provided at meetings.

Health Department - A. Timothy

Resolution Request – Authorization to transfer funds at a total amount of \$647.00 for the year 2012. This transfer is needed to balance over budget line items within two Health Department accounts. Motion to approve by R. Staats, seconded by L. Andrews, motion carried. **Refer to Finance.**

Resolution Request – Authorization for the Department to accept COLA funding and amend expenditure and revenue appropriation accounts as needed. Motion to approve by R. Andrews, seconded by E. Young, motion carried. **Refer to Finance.**

Conference Request - Fit Testing, February 25, 2013 in Latham NY. Two employees will attend at a total cost of \$650.00. Motion to approve by E. Young, seconded by E. Cross, motion carried.

Conference Request - Radiological Readiness, April 19, 2013 at SUNY New Paltz. Two employees will attend at a total cost \$165.00. Motion to approve by L. Andrews, seconded by K. McDonald, motion carried.

Conferences Request - Interagency Awareness Day, Thursday, March 21, 2013 at Columbia Greene Community College. Eight employees will attend at a total cost of \$90.00. Motion to approve by E. Young, seconded by S. Sterling, motion carried.

Information:

CHHA/MCH Financial Reports - \$24, 702.00 total net cost to County with fringe.

Maternal CHHA Net Cost - \$19,054.00 total net cost to County with fringe.

Overtime Report – January 2013 - \$2,839.45 which is \$1,328.00 under budget.

Public Health Director's Report: Topics Reviewed:

I. Staffing- The new Director at Columbia County Department of Public Health started on 2/4/13. The staff has been very welcoming, receptive and supportive. The civil service examination for the position of Director for Children with Special Needs is scheduled to be held on February 23.

II. Overtime for the month of January

III. Departmental Reports:

Columbia/ Green Interagency Awareness Day - The purpose is to raise awareness about community service, and to foster collaboration among agencies. The scheduled date is March 21
List of homebound residents on Oxygen and other electrical devices - The health department has requested from the local utility companies a list of people that would need assistance in the event of a power outage (e.g. patients on oxygen and electrical devices). The purpose of this request is to have the information readily available so that the individuals can be assisted should the need arise.

Emergency Preparedness Drills - A Point of Distribution (POD) drill was conducted during the last week of January at Columbia County Community College and an After Action Report was prepared for submission to the State Department of Health. This is a requirement for compliance with grant conditions under the disaster preparedness grant.

Church Fire in the Town of Philmont - On January 15 a fire occurred at a church in the town of Philmont. This resulted in a decrease in the water supply pressure in the town. The health department was consulted so that a recommendation could be made relative to whether or not residents should boil water until the water can be tested. There was a delay in making the recommendation and subsequently in issuing a boil water advisory to the town. The Chairman of the Columbia County Board of Supervisors, convened a meeting with Angella Timothy, public health Director, Lt. Lanphear and Lt. Black to confirm the roles, responsibilities and expectations of the Health Department's staff in disaster management.

Update on Flu - The number of new flu cases and need for vaccination have decreased tremendously over the past 2 weeks.

Vaccinations - 138 vaccinations were administered to 129 patients in the month of January. Of this, 68 patients and 72 vaccines were through the VFC program.

Migrant Program -A number of activities are currently being undertaken in the migrant program. They include outreach services and a meeting with the Migrant Network that is scheduled for February 21.

Communicable Disease - Confirmed communicable disease cases for the month of February: Campylobacteriosis 2, Hepatitis C, Chronic 3, Influenza Type A 52; Influenza Type B 1; Lyme Disease 1; Chlamydia 11.

Update on the Early Intervention Payment Re-Structuring at the County and State levels

Certified Home Health Agency (CHHA) - As of 2/6/13 there were 13 patients enrolled in the CHHA. Attached to this memorandum is a report on the number of patients, billable visits and non-billable visits for January 2013 compared to January 2012. In January 2013 there were 25 patients less than January 2012, (34% less).

Maternal Child Health - There were 3 fetal demise in the month of January (2 in Columbia County and 1 in Greene County). Causes of death are still under investigation.

Environmental

Big Up Music Art and Camping Festival - The Big Up Music, Art and Camping Festival is proposing an event for August 8th to the 11th, which will constitute a temporary public gather of approximately 4000 plus participants. More information on this event will be forthcoming.

Sunset Motel & Suites - Sunset's occupancy permit expired on December 31, 2012 and the \$1,625 fine for code violations remains overdue. A letter dated January 31, 2013, from Derrick Mauro, outlining Sunset Motel's current and future plans to renovate its property and correct code violations, was sent to James Rich, Columbia County Environmental Health Director.

Stockport Water - Recent water tests showed elevated copper levels. Upon review of the water chemistry, the PH was found to be low and may have been causing copper to leak out. The PH has since been raised and a corrosion inhibitor added. The water will be retested for copper levels in the first quarter of 2013.

Pine Haven – T. Robinson

Census Statistics- Percentage of occupancy was at 89.41% for the month of January 2013. YTD: 88.28%. There were eight admissions to Pine Haven during the month of January 2013 and six discharges from the facility. There were 243 Medicaid pending days for the month of January 2013, YTD: 781. The January census is slightly down from last year mostly due to the remnants of the flu. The Census is generally lower during January and should return to the average 95% occupancy as the year progresses.

Overtime – Overtime was up for the third payroll of the year. Cost of payroll and percentage of overtime were higher compared to last year's totals, but less than Payroll 2. There were several open positions in nursing that caused the overtime. Positions have since been filled, but staff has not yet completed their orientation. Dietary overtime has been greatly reduced from last year.

Resolution Request – Authorization to fill the following approved vacant budgeted positions:

One Activity Aide, Per Diem GR10 at an hourly rate of \$13.0983

One Food Service Helper PT at GR10B at an hourly rate of \$13.7502

Two Nurse Aide II FT GR10C at a starting salary of \$29,396

Two Nurse Aide II, PT at GR 10C at an hourly rate of \$14.0785

One RPN/Screeener PT GR17 at an hourly rate of \$26, 1949. Motion to approve the request by E. Young, seconded by R. Staats, motion carried. Refer to Budget and Salary Review Committee, if approved, Refer to Finance.

New Pine Have Update – All contingencies requested by the New York State Department of Health have been approved except the additional architectural plans and the County Bond and Note resolution. Don Evans has been working with Ron Caponera to provide what is needed for the Bond and Note resolution contingency. R. Caponera announced that he spoke with the Staet last week regarding financing. He has provided them with a document that they should except, explaining the process that took place at the County.

Request for Proposals for Architectural Services – The Request for Proposals have gone out to the selected architects. All proposals must be received by 3:00 PM on February 28th. The Pre-bid meeting will be held at Pine Haven at 1:00 PM on February 21st.

Future Use of Existing Pine Haven Building Update- Reverend Peter Young has set up a meeting with Ken Flood to discuss possible grants and/or other opportunities available to provide funding should the project move forward.

With no further business there was motion to adjourn at 5:19PM by E. Young, seconded by E. Cross, motion carried.

HEALTH/MENTAL HEALTH COMMITTEE

Lawrence Andrews, Chairman

Robin Andrews

Edward Cross

Kevin McDonald

Sara Sterling

Ray Staats

Elizabeth Young