

HEALTH/MEDICAL SERVICES COMMITTEE
April 16, 2013

PRESENT:

Lawrence Andrews, Chairman
Robin Andrews
Kevin McDonald
Raymond Staats
Sarah Sterling
Elizabeth Young
Edward Cross

ALSO PRESENT:

Gail DiCosmo, Clerk
Michael Cole
Angella Timothy
Arthur Proper
Rosemarie Ansel
Joseph Ambrose

PRESS: 1

Chairman L. Andrews called the meeting to order at 4:00 PM.

Health Department: A. Timothy

Resolution Request: Authorization to restructure from the State Level, the NYSDOH Bureau of Early intervention will assume administrative responsibilities involving third party insurance billing and Medicaid, motion by E. Young, seconded by E. Cross, motion carried. Refer to Budget & Salary, if approved forward to Finance.

Resolution Request: Authorization to Transfer Funds to purchase a generator in an amount not to exceed \$5,000.00, transfer from Acct. No. AO-4E-4010-4026-E4000 to Acct. No. AO-4E-4010-4264-E4000, motion by E. Young, seconded by R. Andrews, motion carried. A. Timothy will check with Controller for funds in said accounts. Refer to Budget & Salary, if approved forward to Finance.

Conference Form: NYS Public Health Association, 2013 Annual Mtg. and Conference, April 24 – 25, 2013 in Troy NY, one attending at a cost of \$255.00, motion by R. Andrews, seconded by E. Cross, carried.

Conference Form: 9th Annual GIS Day and Workshops, April 30th with one attending at a cost of \$35.00 at U Albany in Rensselaer, motion by E. Young, seconded by K. McDonald, carried.

Conference Form: Public Health Emergency Preparedness, May 30 – 31, in Syracuse NY, One attending at a total cost of \$188.00, motion by E. Young, seconded by E. Cross, carried.

Information:

CHHA/MCH Financial Reports: Reviewed.

CHHA March Statistics, \$35,172.00, Preliminary Report will be reviewed next month.

MCH: Visits are down along with revenue being down.

Overtime Report: A. Timothy is happy to report OT is under budget by \$3,059.00, and in the 1st quarter of 2013 there is a savings of \$4,738.00.

The Public Health Director's Report was distributed to the committee, the goal is to promote healthy lifestyles by encouraging community residents to reduce risk factors and a wide range of services and activities are planned, along with a Press Release which will also be sent to all Supervisors by Clerk of the Board.

Pine Haven Nursing and Rehabilitation Center: A. Proper

Census Statistics: Percentage of occupancy was 91.77%; YTD at 89.93%. There were 11 admissions in March, 2013 and 13 were discharged.

Overtime Report: it is down this payroll period by 2%.

The Website was discussed, and R. Andrews mentioned there should be more marketing, pictures etc. to promote Pine Haven, even a sketch of what the new facility would look like.

Resolution Requests:

Authorization to fill the following approved vacant budgeted positions and to fill any vacancies created therefrom:

One (1) Activity Aide, per diem @ GR 10 at \$13.0981/hr; One (1) RPN, Part-time @ GR 17 at \$26.1949/hr and One (1) LPN, part-time @GR 15 at \$23.1126/hr., motion by E. Young, seconded by S. Sterling, carried. Refer to Budget & Salary, if approved forward to Finance.

Each Architectural Firm presented their proposals to the sub-committee on Friday, April 12, 2013, and the decision of the committee was to choose the following:

Authorization to choose the architectural firm Fontanese, Folts, Aubrecht & Ernst to provide professional services for the design and construction of the new county-owned skilled nursing facility, motion by R. Andrews, seconded by S. Sterling, motion carried. Refer to Budget & Salary, if approved, forward to Finance.

There has been no additional news regarding the future use of Pine Haven as a Veteran's Care Center.

Conference Form: Leading Age NY Annual Conference and Expo, one (1) attending on May 20th – 22nd, in Saratoga Springs, NY with a total cost of \$754.00, the balance in the budget is \$1,000.00, motion by R. Staats, seconded by S. Sterling, carried.

Reviewed by A. Proper, the Housekeeping and Laundry Supervisors will be retiring at the end of this week. A. Proper will be pursuing combining the Housekeeping, Laundry and Maintenance under one (1) supervisors. This will be a cost savings to the county and will be discussed with the Public Works, Comm.

Human Services/Mental Health: M. Cole

The Overtime Report was reviewed with a slight increase in Support Staff.

Resolutions Requests:

Authorization to hire Common Ground Dispute Resolution, Inc. to mediate DHS Management & UPSEU membership conflicts in the amount of \$3,000.00, motion by E. Young, seconded by K. McDonald. The committee authorized this being contingent on the Labor Management Committee mtg. This should be scheduled prior to the week of Full Board. If approved forward to Finance.

Resolution Request: Authorization to appoint New Community Services Board –Developmental Disabilities Subcommittee member, motion by L. Andrews, seconded by R. Andrews, carried.

Resolution Request: Authorization to appoint two (2) new CSB Alcohol and Substance Abuse Subcommittee members, motion by E. Young, seconded by S. Sterling, carried. Refer to Finance.

Resolution Request: Authorization to fill a vacant budgeted PSW position, GR 19B for the Mental Health Clinic due to a recent resignation of a PSW, motion by R. Andrews, seconded by R. Staats, carried. Refer to Budget & Salary, if approved forward to Finance.

Resolution Request: Authorization to fill 1.0FTE vacant (former targeted case management) Behavioral Health Care Coordinator position, motion by E. Young, seconded by S. Sterling, carried. This request was accompanied with a 30 day request. Refer to Budget & Salary, if approved forward to Finance.

Resolution Request: Authorization to contract with Ploof's Cleaning Services to provide cleaning services for the "Valatie Behavioral Health Services" Satellite up to 2 days/week UPSEU Stipulation of Settlement in place, this cleaning service is \$40.00/wk for 2 days/week, motion by E. Young, seconded by S. Sterling, carried. Refer to Finance.

Conference Form: Dialectical Behavior Therapy at the Hilton Garden Inn, Albany, NY with (1) one attending on June 6th – 7th at a cost of \$369.99 plus \$24.99 for Training Manual, balance is budget for this conference is \$9,700.00, motion by L. Andrews, seconded by E. Young, carried.

Conference Form: Team Up to Prevent Child Abuse in Cobleskill, NY May 8th & May 9th, one (1) attending the 8th & the 9th and one (1) attending the just one (1) day, Expenses are as follows

Round Trip 126 miles, room is at the Best Western in Cobleskill approx. \$130.00 and dinner only, the other employee Round Trip 120 miles, both will leave from home instead of driving to Hudson first. Balance is the budget to cover is \$9,700, motion by L. Andrews, seconded by E. Young, carried.

FYI: Pending Issues Impacting the County which added responsibilities to Facilities Dept. for Valatie Medical Arts site (Mail & supplies as needed).

With no further discussion or business a motion to adjourn at 5:08 PM by R. Andrews, seconded by E. Cross, motion carried.

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