

**COUNTY GOVERNMENT COMMITTEE**  
**May 21, 2013**

**PRESENT:**

Kevin McDonald, Chairman  
Matt Murell  
Ronald Knott  
Ellen Thurston  
Raymond Staats  
Thomas Garrick  
Edward Cross  
Jesse DeGrootd,

**ALSO PRESENT:**

Angela Rothermel, Asst. Dep. Clerk  
Pat Grattan, Chairman  
Ronald Caponera  
Holly Tanner  
Richard Juliano  
Chris Watz  
Virginia Martin  
Kenneth Flood  
Jason Natske.

Chairman McDonald called the meeting to order at 5:00 P.M.

Chairman McDonald asked for a motion to accept A. Schneider's, Weights and Measures, April monthly report. Motion to approve by R. Staats, seconded by M. Murell, motion carried.

**Human Resources- M. Williams Riordon**

M. Williams Riordon introduced herself to the committee, and gave some information on her background. She thanked everyone for bringing her into her position as the Director of Human Resources. She also gave her preliminary department vision. She would like to see a lot of clerical attention. She would like to get a grasp on the phones, meetings, and any upper scale projects that she can.

**Resolution Request:** Authorization to create and fill one budgeted position of Administrative Assistant, GR14, 2013 Step 1 Salary \$38,290, effective June 13, 2013. Motion to approve by R. Staats, seconded by J. DeGrootd, motion carried. **Refer to Budget and Salary, if approved refer to Finance.**

**County Clerk- H. Tanner**

**Resolution Request:** Authorization to fill a budgeted vacant position of Full time Motor Vehicle Cashier Examiner Position, Grade 11a, \$35,311, due to a recent retirement. Motion to approve by R. Knott, seconded by E. Cross, motion carried. **Refer to Budget and Salary, if approved refer to Finance.**

H. Tanner told the supervisors that she needs to hire and train someone in the position before the current employee retires.

**Conference Objective:** NYSACC Conference June 3<sup>rd</sup> through the 6<sup>th</sup>, in Cortland County. The total cost of the conference is \$159 plus a vehicle. Motion to approve by J. DeGrootd, seconded by E. Cross, motion carried.

**MIS- R. Juliano**

R. Juliano gave an update on Google Apps. He told the committee that the Google Apps for Government Implementation project begins this week. Two meetings have already taken place in planning the email migration to Google Apps. There are a few more meetings this week, and they will concentrate on figuring out how to move files over. The project timeline is estimated at 46 weeks to completion. He also gave an update on Paperless Committee Meetings. He explained that the idea was met with mixed feelings and some reservations. Understanding this is a major culture shift, and he believes that everything will work out if we begin moving parts of our operation towards a paperless format making some information available online, and provide necessary training. All the tools are in place except the question of what devices we will use. He would like to see the Clerk of the Board start making things available so he can see who uses it. R. Juliano will do anything he can to help everyone out, and really try to make sure everyone understands and knows how to do it.

**Resolution request:** Authorization to purchase: Computer Hardware from CDW Government, Inc. Purchase will include 90 Desktop computers and 30 Notebook computers to replace aging and obsolete County computers, at a purchase price of \$63,651.85.

The committee voiced their concerns and opinions about the cost and the need, they decided to amend the resolution from 90 desktop computers and 30 notebook computers, to 45 desktop computers and 15 notebook computers right now, and then again in the Fall if they are needed, brining the purchase cost down to \$31,538.85. Motion to approve by R. Staats, seconded by T. Garrick, motion carried. **Refer to Budget and Salary, if approved refer to Finance.**

R. Juliano explained to the supervisors that it has been over 2 years since new desktop computers were purchased, and he also explained that the new computers are the most corporate designed computers, and have bigger systems, which is needed for some of the new programs.

**Resolution Request:** Authorization to purchase a County wide training program from Lynda.com at the cost of \$6,105.00 for a one year subscription. Motion to approve by J. DeGroot, seconded by E. Thurston, motion carried. Refer to Budget and Salary, if approved, refer to Finance.

R. Juliano explained that this product will serve as a technical education tool that will be available to all the County employees. The MIS department will serve as advisors and administrators of the program. The program will also play a big role in assisting in the transition to the Google Apps program.

**Resolution request:** Authorization to purchase professional services from P&J Computers, Inc., of Albany, New York at a purchase price of \$5,400.00. Motion to approve by M. Murell, seconded by R. Knott, motion carried. Refer to Budget and Salary, if approved, refer to Finance.

This purchase will include a 40 hour block of time for professional networking services. The service will greatly assist in completing current and unfinished projects, as well as serve as a disaster recovery resource.

#### Planning- K. Flood

**Resolution Request:** Appointing Melissa Sorman, Gallatin, Michael O'Hara, Hudson and Guy Winig, Hillsdale as Members of the Columbia County Environmental Management Council for a two (2) year term. Motion to approve by T. Garrick, seconded by R. Staats, motion carried. Refer to Finance.

**Transportation-** K. Flood expressed his surprise and happiness to the committee in regards to how smoothly the transition was for Johnston and Pulcher. They stepped up and did a really great job. There were very few complaints about the transition and the new transportation company. There were a few small issues, but only in ways where Coxsackie Transportation was doing things they should not have been doing like going off route. There was a petition signed by 100 or so people, primarily seniors out of Philmont, who are just looking for transportation there. Johnston and Pulcher Transportation is looking to readjust their route so that they can accommodate those seniors. K. Flood asked Michael Johnston and Leo Pulcher to please stand up and share their thoughts and opinions on the transition with the committee. Michael Johnston said that the transition was a long weekend, and they kept in touch with K. Flood all weekend. The county has been very generous working side by side with them, and they are happy to say there are no major complaints or concerns. Michael Johnston said that he and Leo Pulcher had a discussion one morning around 5 O'clock, and they decided they would pay for everyone for the first week! They gave the county a check at the end of that week. Michael Johnston said it really helped out with the transition and they got to see the bigger picture. They have run into a few things maintenance wise with one of the buses, and they have no info on how the bus has been maintained over the years. When they have a bus out of commission they use a Johnston and Pulcher bus in its place. The Department of Transportation, along with the State are very happy with their records. June 17<sup>th</sup> the State will be coming down to do their drug and alcohol policies. Leo Pulcher told the Committee that he would like to pursue a bus with ads and billboards to try and bring in some more money. R. Staats thanked them for the easy transition, for their generosity, and for saving the County money. He said it is really appreciated.

#### Elections- V. Martin and J. Natske

**Resolution Request:** Authorization to approve new HAVA SHOEBOX contract, to reimburse the cost of the Ricoh Printer purchased in 2012 for the printing of ballots, in the sum of \$37,163.00. Motion to approve by R. Staats, seconded by T. Garrick, motion carried. Refer to Budget and Salary, if approved, refer to Finance. They also have a proposal to implement an in-house-county-manages voter/elections database, that will be brought up with details and a contract in the near future.

#### County Attorney- C. Watz

**Resolution Request:** Authorization for the sale of one parcel of vacant land in the town of Gallatin to an abutting property owner. Motion to approve by T. Garrick, Seconded by J. DeGroot, motion carried. Refer to Finance.

Chris told the Committee that the land was originally sold years ago. The property was sold, and the deed was never recorded. He also said that there are tax foreclosure issues progressing. In last month approximately \$500,000 was generated in past taxes and at least \$100,000 was from two big foreclosures that were sold.

With no further business there was a motion to adjourn at 6:14 P.M. by R. Staats, seconded by T. Garrick motion carried.

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