

BUDGET AND SALARY REVIEW COMMITTEE
May 23, 2013

PRESENT:

Patrick Grattan, Chairman
Lawrence Andrews
Raymond Staats
Arthur Bassin
Sarah Sterling
Elizabeth Young
Kevin McDonald
Richard Keaveney

ABSENT:

Richard Scalera
Robin Andrews, notified
William Hughes, Jr., notified

ALSO PRESENT:

Angela Rothermel, Asst. Dep. Clerk.
Ronald Caponera
Diana Neceda
Matthew Murell
Angella Timothy
Melissa Noblin
Paul Mossman
Michael Cole
Dean Knox
Bernard Kelleher
Arthur Proper
PJ Keeler
Holly Tanner
Joseph Ambrose
Thomas Lanphear
Kary Jablonka
Robert Pinto
Suzette Booy

Press: 1

Chairman Grattan called the meeting to order at 2:30 P.M.

Health Department- A. Timothy

Resolution Request: Authorization to enter into a contract with the retiring director of Children with special needs during a four to six month transition period for two to three days per week at a rate of \$41 per hour and to authorize the Public Health Director to sign said contract and transfer \$10,000 to fund said contract. Motion to approve by L. Andrews, seconded by E. Young, motion carried. **Refer to Finance.**

Resolution Request: Authorization to fill a vacancy for a full-time Director of Children with Special Needs at a salary of \$70,000, waiving the six month waiting period for health insurance, and abolishing the hourly per diem position of Director of Children with Special Needs. Motion to approve by E. Young, seconded by R. Keaveney, motion carried. **Refer to Finance.**

Department of Social Services- P. Mossman

Resolution Request: Authorization for the commissioner of Social Services to fill One (1) vacant, budgeted position of Social Welfare Examiner, GR12, 2013 Step 1 Salary \$32,818, effective June 13, 2013. Motion to approve by E. Young, seconded by A. Bassin, R. Staats opposed, motion carried. **Refer to Finance.**

Pine Haven: A. Proper

Resolution Request: Authorization to fill the following approved budgeted positions:

One (1) Nurse Aid II, full time @ GR10c at a starting salary of \$29,396.00/yr,

One (1) RPN I, part time at GR17 at a starting salary of \$26.1949/hr,

One (1) LPN, part time at GR15 at a starting salary of \$23.1126/hr.

Motion to approve by K. McDonald, seconded by E. Young, motion carried. **Refer to Finance.**

Mental Health- J. Ambrose

Resolution Request: Authorization to fill 1.0 FTE vacant(due to resignation) Behavioral Health Care Coordinator position , Grade 15, Base salary of \$48,259.00. Motion to approve by L. Andrews, seconded by E. Young, motion carried. **Refer to Finance.**

Resolution Request: Authorization to hire a temporary, part time clerk typist for one year for up to 7 hours per week, grade 10 rate, not to exceed \$5,000 for the 12 month period. Motion to approve by R. Staats, seconded by L. Andrews, motion carried. **Refer to Finance.**

Resolution Request: Authorization to transfer budget dollars between accounts. Motion to approve by L. Andrews, seconded by E. Young, motion carried. **Refer to Finance.**

Resolution Request: Authorization to enter into a contract with the TenEleven Group for training and consulting services for billing, 6 month agreement at \$2000 per month plus expenses not to exceed \$16,000 in total using Federal Salary Share Dollars. Motion to approve by Chairman Grattan, seconded by R. Staats, motion carried. **Refer to Finance.**

Office For the Aging- K. Jablonka

Resolution Request: Authorization to fill one (1) Case Manager for the Elderly position, due to resignation, at a Grade 15, Step 1 salary of \$40,020. Motion to approve by R. Keaveney, seconded by K. McDonald, R. Staats opposed, motion carried. **Refer to Finance.**

Engineering- D. Knox

Resolution Request: Authorization for the Chairman to execute supplemental agreement #1 in the amount of \$249,231.00 with Barton & Loguidice, PC of Albany, NY for the performance of all federally-required construction administration, inspection (full time) materials testing, etc. for the construction of Federal-Aid PIN # 8757.19 – Columbia County Route 16/ Hollowville Creek Bridge replacement projection in the town of Claverack. Motion to approve by R. Staats, seconded by K. McDonald, motion carried. **Refer to Finance.**

Resolution Request: Authorization for the chairman to execute a professional services agreement with Ryan-Biggs Assoc of Clifton Park, NY for construction admin and inspection (part time) of the bin 3222970- New Forge Road 2/ Taghkanic Creek Bridge replacement for a fee of \$55,900.00. Motion to approve by R. Staats, seconded by L. Andrews, motion carried. **Refer to Finance.**

Highway- B. Kelleher

Resolution Request: Authorization to fill one (1) vacant position of Motor Equipment Operator II, GR 12 B, and any vacancies there from, in the Highway Department at the 2013 base salary of \$40,217.00; salary level contingent upon length of County service of the appointee. Motion to approve by E. Young, seconded by S. Sterling, R. Staats opposed, motion carried. **Refer to Finance.**

Resolution Request: Authorization to fill one (1) vacant position of Motor Equipment Operator I, due to termination, GR 11C in the Highway Department at the 2013 step I salary of \$32,138.00. Motion to approve by L. Andrews, seconded by S. Sterling, R. Staats opposed, motion carried. **Refer to Finance.**

Facilities- R. Pinto

Resolution Request: Authorization for the Director of Facilities to fill one (1) budgeted position of Building Maintenance Worker, GR12B, 2013 step 1 salary of \$39,236.00, and any vacancies due to an internal appointment to position, effective June 13,2013. Motion to approve by E. Young, seconded by K. McDonald, R. Staats opposed, motion carried. **Refer to Finance.**

MIS- R. Juliano

Resolution Request: Authorization to purchase professional services, for the County that include professional networking consultation and services as well as serving as a disaster recovery, from P&J Computers, Inc., at a purchase price of \$5,400.00. Motion to approve by K. McDonald, seconded by E. Young, motion carried. **Refer to Finance.**

Resolution Request: Authorization to purchase a County wide computer training program from Lynda.com, to serve as a County Workforce-wide technical training resource, for the price of \$6,105.00 for a one year subscription. Motion to approve by S. Sterling, seconded by A. Bassin, motion carried. **Refer to Finance.**

Resolution Request: Authorization to purchase 45 desktop and 15 notebook computers from CDWG for the price of \$31,538.85. Motion to approve by K. McDonald, seconded by A. Bassin, motion carried. **Refer to Finance.**

Columbia County 911-R. Lindmark

Resolution Request: Authorization for the Director of 911 to enter into an agreement with Alcatel Lucent for the purpose of installing point to point communications to Copake Tower, total price not

to exceed \$37,217.84. Motion to approve by A. Bassin, seconded by E. Young, motion carried. Refer to Finance.

District Attorney- P. Czajka

Resolution Request: Authorization for the District Attorney to waive the 15,10,5% salary reduction for a Social Worker position. Motion to approve by Chairman Grattan, seconded by K. McDonald, motion carried. Refer to Finance.

Sheriff- T. Lanphear

Resolution Request: Authorization to fill one (1) vacant budgeted position of a full-time Corrections Officer with an annual salary of \$35,286.00 to keep the jail at full staff. Motion to approve by K. McDonald, seconded by E. young, motion carried. Refer to Finance.

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Resolution Request: Authorization to amend Resolution 426-2012 (accepting Child Passenger Safety Grant) for a budget amendment to increase the Sheriff's Office revenue and expenditure line items in the 2013 budget in the amount of \$6,400.00. Motion to approve by Chairman Grattan, seconded by S. Sterling, motion carried. Refer to Finance.

County Clerk- H. Tanner

Resolution Request: Authorization to fill a budgeted, vacant, due to retirement, full-time Motor Vehicle Cashier Examiner position, Grade 11a, \$35,311. Motion to approve by S. Sterling, seconded by A. Bassin, R. Staats opposed, motion carried. Refer to Finance.

Human Resources - M. Williams- Riordon

Resolution Request: Authorization for the Director of Human Resources to create and fill one (1) budgeted position of Administrative Assistant, GR14, 2013 step 1 salary of \$38,290, Effective June 13, 2013. Motion to approve by L. Andrews, seconded by S. Sterling, motion carried. Refer to Finance.

Elections- V. Martin

Resolution Request: Authorization for Help America Vote Act to reimbursement via the SHOEBOX program in the amount of \$37,163.00 for the purchase of a Ricoh printer to enable the printing of ballots. Motion to approve by R. Staats, seconded by K. McDonald, motion carried. Refer to Finance.

With no further business there was a motion to adjourn at 3:07 P.M. by E. Young, seconded by R. Staats, motion carried.

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