

HEALTH/MEDICAL SERVICES COMMITTEE

MAY 14, 2013

RESENT:

Lawrence Andrews, Chairman
Robin Andrews
Elizabeth Young
Raymond Staats
Kevin McDonald
Sarah Sterling

ABSENT:

Edward Cross

ALSO PRESENT:

Gail DiCosmo, Clerk
Michael Cole
Angella Timothy
Arthur Proper
Joseph Ambrose
Ann Marie Ansel
Ronald Caponera

PRESS: 1

Chairman L. Andrews called the meeting to order 4:03 PM.

Pine Haven: A. Proper

Census is running at 91%. There were 8 admissions in April with 8 discharges. Overtime percentage and overall cost of payroll is down compared to the previous payroll. Several new Orients in nursing have started which has decreased the number of overtime hours.

Resolution Requests:

- (1) Nurse Aide II, FT, Grade 10C starting salary of \$29,396.00,'
- (1) RPN I, PT, Grade 17, starting salary of \$26.1949/per hour;
- (1) LPN I, PT, Grade 15, starting salary \$23.1126; motion by K. McDonald, seconded by R. Andrews, carried. Refer to Budget & Salary, if approved forward to Finance.

.2 Request: Authorization to purchase an Icemaker/Dispenser with Filter at a cost of \$4,031.00, motion by E. young, seconded by S. Sterling, carried. One (1) opposed.

New Pine Haven Update: There is a meeting tomorrow with our Bond Counsel to find out the County's ability to borrow money for the project.

There is no new news of the future use of existing Pine Haven building.

Discussion: RFP for Therapy Services: the current contract with VTA Management was signed in 2004. In reviewing the therapy service company's offerings we may be able to have a significant cost savings with increased services and reimbursement. Will bring bids next month to the committee mtg.

Also a job description for the position that would oversee Housekeeping, Laundry and Maintenance was discussed. It has been sent to the County Attorney's Office for review. It will also need to be approved with Civil Service before being filled.

Human Services: M. Cole

Overtime Report: the support staff was assisting with processing high volume of Medical Record Request, up \$245.93.

Resolution Requests:

Authorization to declare the DHS Vehicle as surplus, no longer it is used due to mechanical problems and this should be sold at auction, and money to be dedicated to purchase a fuel efficient new vehicle, this needs to go thru the process which M. Cole will check into the procedure for this, i.e. minimum bid; motion by R. Staats, seconded by S. Sterling, carried. Refer to Finance.

Authorization to contract with Kathleen Sciacca and Solaris for a September 2013 "Advanced Motivational Interviewing" Training, funding is through the Federal Salary Share to pay for training at a cost not to exceed \$3,500.00, motion by E. Young, seconded by S. Sterling, carried. Refer to Finance.

Authorization to fill One (1) FTE, vacant, budgeted Behavioral Health Care Coordinator due to a resignation, GR 15, base salary \$48,259.00 waiving the 15%, 10%, 5% salary reduction as per UPSEU agreement, motion by E. Young, seconded by K. McDonald, carried. Refer to Budget & Salary, if approved, refer to Finance.

Authorization to hire a temporary, part-time clerk typist for one year for up to 7 hours per week, GR 10 rate, not to exceed \$5,000.00 for a 12 month period, this is paid for from the Federal Salary Share, motion by E. Young, seconded by S. Sterling, carried. Refer to Budget & Salary, if approved forward to Finance.

Authorization to transfer funds from different accounts from the existing clinic operating budget, transferring \$50,000.00 to properly budget Valatie Satellite office, transfer \$20,000.00 to ensure the Valatie Satellite has appropriate budget funding for 2013 and \$2,000.00 and an additional \$3,500.00 and add \$500.00, these transfer are to cover budget shortfalls in the above accts., motion by K. McDonald, seconded by E. Young, carried. Refer to Budget & Salary, if approved forward to Finance.

Authorization to contract with the Ten Eleven Group for training and consulting services for billing. The cost is \$2,000.00 per month plus expenses not to exceed \$16,000.00 in total using Federal Salary Share dollars, motion by L. Andrews, seconded by S. Sterling, carried. Refer to Budget & Salary, if approved forward to Finance.

Health Department: A. Timothy

Submitted to the committee was the 2012 Annual Report, this will be voted on next month if approved.

Resolution Requests:

Authorization for Renewal of Early Intervention & Preschool annual contracts, motion by R. Andrews, seconded by R. Staats, carried.

Authorization for the Early Intervention Director to sign provider contracts, motion by E. Young, seconded by L. Andrews, carried. Refer to Budget & Salary if approved forward to Finance.

Authorization for transportation contracts of Early Intervention and Preschool Services Program, authority to bid, award, execute and adjust any and all transportation contract, motion by L. Andrews, seconded by E. Young, carried.

Authorization to Fill the Director of Early Intervention vacancy and to abolish the per-diem position, a discussion ensued in reference to the Director's position, base salary is &70,000, with the 5 & 10% reduction and waiting period for health insurance, one person in the department who was interviewed for position has already had the reduction taken, so that would not apply to her, the other from the outside would have the reduction taken and the six-month waiting period, the committee moved this forward contingent upon the contract with the union, and the Civil Service Dept. motion by E. Young, seconded by R. Staats, carried. Refer to Budget & Salary, if approved forward to Finance.

Authorization to contract with the retired EI Director, for training of new training in specific areas, rate is \$41.00 per hour, motion by L. Andrews, seconded by E. Young, carried. Refer to Budget & Salary, if approved forward to Finance.

Discussion took place on the closing of the CHHA, A. Timothy informed the committee of the great loss of at least \$250,000, and also stating it is not viable at the current level of operation. A. timothy estimated the loss is about 1.8 million on the CHHA operations over the past two years. And the CHHA is serving six (6) patients, which is down about 24 patients from last year. Also questions were asked from R. Staats, how many employees are serving the CHHA? A. Timothy stated if the CHHA was sold no employee would be left behind, This is on HOLD, at this point in time and the Board of Supervisors would basically have to vote on either a plan or to sell.

CONFERENCE Objective Form: This was presented with no cost, the Annual NACCHO is in Texas, which would have to have airfare, hotel, transportation etc, and committee was not going to vote without a cost, the following day the committee was informed she decided not to attend that conference in Texas.

With no further discussion, a motion to adjourn by E. Young seconded by S. Sterling at 5:26 PM, motion carried.

