

HEALTH/MEDICAL SERVICES COMMITTEE

June 18, 2013

RESENT:

Lawrence Andrews, Chairman
Robin Andrews
Elizabeth Young
Raymond Staats
Kevin McDonald
Sarah Sterling
Edward Cross

ALSO PRESENT:

Angela Rothermel, Asst. Dep. Clerk
Ronald Caponera
Angella Timothy
Arthur Proper
Joseph Ambrose
Ann Marie Ansel

PRESS: 2

Chairman L. Andrews called the meeting to order 4:00 PM.

Pine Haven: A. Proper

Census Statistics: The percentage of occupancy is at 91.80%. Progress is being made with getting the census up. There were 16 admissions into Pine Haven during the month of May, and 10 discharges. Medicaid pending days are down to 214 for the month of May, which is significantly lower than it has been.

Overtime Report: Overtime percentage and overall cost is down compared to 2012. The UPSEU has agreed to move forward with the flexibility of days for new part time employees, which will significantly help with overtime. Pine Haven will be signing the agreement within the next week or two.

Resolution Request: Authorization for the Administrator to fill the approved vacant budgeted positions;

(1) LPN, Full time @ Grade 15 at a starting salary of \$48,259.00

(1) Nurse Aide II, full time @ Grade 10C at a starting salary of \$29,396.00

Motion to approve by E. Young, seconded by E. Cross, motion carried. Refer to .1 Committee, if approved refer to Finance.

New Pine Haven Update: Pine Haven has been given approval to move forward with the architectural firm Fontenase, Folts, Aubrecht, and Ernst. The architectural firm had been working with D. Robinson, and the County Attorney's office, while they awaited approval at the June's Full Board meeting. The person giving the site evaluation has already been out to the new Pine Haven site, and is preparing for the evaluation. The firm will be sending regular reports to the board regarding each step of the process.

Future Use of Existing Pine Haven Building Update: There has not been any new news yet. A. Proper would like to set up a meeting with father young to decide what they should do with the old building. He wants to know if it should be leased, and how it will be funded.

Initiatives to decrease operational costs and increase revenue: A. Proper explained quite a few ways to decrease costs and increase revenue to the committee.

He says that Pine Haven can increase revenue with their Therapy Department. They have already had a few Therapy Companies come in to see how they are currently structuring their payments to their current company, they've taken numbers and done comparisons, Pine Haven will be sending out an RFP soon.

They have already decreased the Receptionist hours by 35 hours, and have added reception responsibilities to the Administrative Assistant for daily coverage.

A. Proper says that after the retirement of the Laundry and Housekeeping Supervisor, they want to combine Housekeeping, Laundry and Maintenance supervision under one Civil Service title. A job description has already been completed and awaiting approval from Civil Service. R. Staats requested that A. Proper provide the Supervisors with the figures on how much of a cost savings they will be seeing.

Increasing the Census will increase revenue. Pine Haven has recently implemented a screener to expedite admissions to the nursing home. They are also looking to see if they can get physicians to come from St. Peter's Hospital to provide services.

Outsourcing the Housekeeping, Laundry and Maintenance departments are another idea. Lower salaries and benefits, scheduling and the ability to have employees do multiple department job duties would create a tremendous savings to the County.

There are several issues that are cost savings measures that could be implemented during upcoming Union Contract negotiations. These issues include; Eliminate paid lunch break, flexibility of employee Schedules, Policy changes regarding those out on leave, and the inability to change job descriptions. There could be a \$300,000 savings just in paid lunch breaks.

Outpatient Therapy is another option if they get the new building. Outpatient Therapy will be a source of income, as will dialysis, which is something they will be able to offer in a bigger building.

The County could also save money by combining duplicated services between departments, like food services and laundry services. Combining the new Pine Haven building's kitchen could be designed to provide meals for the Nursing Home

itself, Meals on Wheels, and the County Jail. Also, the County Jail operates their laundry with the labor of the inmates, Pine Haven could utilize their Laundry if they could have transportation provided. Both of these ideas would help and significantly save by decreasing staff, and reducing overhead.

Inter-Governmental Transfer Money (IGT):

A. Proper provided the Committee Members with a packet that explains the Inter-Governmental Transfer Money. He asks that everyone read over it and bring their questions to the next meeting. He would like a new topic, and new questions, to be discussed at each meeting.

A. Proper reminded the Committee that the Annual picnic at the nursing home is being held on Thursday June 20th, at noon. K. McDonald thanked A. Proper for taking the time to put all the initiatives together.

Human Services: J. Ambrose

Follow up/Request from the Committee

J. Ambrose passed out a copy of the Overtime Report and the Budget Justification Worksheet for the Supervisors to look over. Giving an update on the Common Ground Dispute Mediation, he said that M. Williams Riordon and the Labor Relations Committee has approved it to move forward.

Resolution Request: Authorization to continue contract with Coordinated Care Services Inc. (CCSI) not to exceed \$8,200.00 for 2013 for financial consulting. Motion to approve by E. Young, seconded by K. McDonald, motion carried. **Refer to Finance.**

CCSI was brought on the job 4 years ago when J. Ambrose took his job, and they have been helping J. Ambrose with Finance every since.

Resolution Request: Authorization to contract with the TenEleven Group for \$20,000 for enhancements to the electronic records systems. These enhancements will be paid for by the Federal Salary Share. Motion to approve by E. Young, seconded by E. Cross, motion carried. **Refer to Finance.**

Resolution Request: Authorization to appoint Nancy Winch as new Community Services Board member. Motion to approve by E. Young, Seconded by S. Sterling, motion carried. **Refer to Finance.**

Resolution Request: Authorization to contract with Hudson Center for Health Home Adult Care Coordination IT Services and authorization to accept State Grant. Motion approved by R. Andrews, seconded by R. Staats, motion carried. **Refer to Finance.**

Pending Issues Impacting the Committee

Request for new Stop DWI funding allocation process. M. Cole is also asking for support for Twin Counties, and just wants everyone to be aware of that. J. Ambrose will forward his email to all the Supervisors.

Health Department: A. Timothy

Annual Report: A. Timothy asked for approval for her Annual Report. Approval to accept the Annual Report by R. Staats, seconded by E. Young, motion carried,

Director's Report: A. Timothy sent out her Director's Report to all the Supervisors ahead of time. It is very lengthy and very busy. The Supervisors truly appreciate receiving the report.

Overtime Report: She was happy to announce that 2013 year to date overtime is under budget by \$8,000.00. So far overtime is cut in half this year compared to last year.

CHAA Financials: A. Timothy gave a few updates and a presentation on the CHAA and why she believes it should be closed. She explained that the net cost of the Adult CHAA is about \$31,000 and the net cost of the Maternal Child Health is about \$38,000, and the Revenue is much less than the net cost. A. Timothy gave the presentation on the Financial Analysis of the CHAA over the past 2 years. She produced a map and explained to the committee that there are 37 Counties in New York State that have no CHAA, and 10 that have Public CHAAs. She believes that the County needs to discontinue, privatize, or sell the CHAA. The findings in the Fiscal Analysis are pretty bad. There has been a big loss since 2008. Between 2010 and 2013 there has been over a 2 Million Dollar loss. As of today there is 11 patients, which is a little higher than it has been, and there are way more staff than they know what to do with. A. Timothy introduced Diane Wolf, the Director of the CHAA, to the committee and told them that she was the person to see if they had any questions.

She said that NYS no longer wants the Counties in the CHAA business, so they are discontinuing the State Aid for all the CHAA business. She also explained that the 2013 Fiscal Outlook looks very week. A. Timothy explained that the agency that will be taking over the CHAA, if they decide to sell, would be WillCare. WillCare is already a provider of CHAA in 22 Counties. A. Timothy has already Licensed Home Case Services Agency (LHCSA.) She says it can take approximately a year for everything to go through and get settled.

Resolution Request: Authorize the sale of Certified Home Health Agency (CHAA) and application for Licensed Home Care Services Agency (LHCSA). Motion to approve by R. Staats, seconded by S. Sterling, motion carried. **Refer to Finance.**

With no further discussion, a motion to adjourn at 5:26 P.M. by R. Staats, seconded by R. Andrews, motion carried.

HEALTH/MENTAL HEALTH COMMITTEE

Lawrence Andrews, Chairman

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Edward Cross

Kevin McDonald

Sara Sterling

Ray Staats

Elizabeth Young