

HEALTH/MEDICAL SERVICES COMMITTEE

August 20, 2013

PRESENT:

**Robin Andrews
Raymond Staats
Elizabeth Young
Kevin McDonald
Sarah Sterling
Elizabeth Young**

ABSENT:

Edward Cross

ALSO PRESENT:

**Gail DiCosmo, Clerk
Ronald Caponera
Angella Timothy
Arthur Proper
Terry Robinson
Michael Cole**

PRESS: 1

Deputy Chairwoman R. Andrews called the meeting to order at the Pine Haven Nursing and Rehabilitation Home at 4:03 PM.

She requested the committee to join her in a moment of silent prayer for Supervisor Larry Andrews & Chairman of this committee in his passing this prior weekend.

2012 Financial

Michael McCarthy: Auditors McCarthy & Conlon, LLP

Mr. McCarthy provided the committee with a Financial Statement and Independent Auditor's Report for Dec. 31, 2012. Review of the cash balance has declined at this time, IGT was paid for 2012 this year, next payment in the Spring of 2014, amount will be decided.. This report included balance sheets from Dec. 2012 & 2011 with review, noting postemployment health benefits were up approximately 1 million dollars. Operating revenues were down and it is impossible at this time to determine how the future rates will effect given up to (2) years the Medicaid Managed Care Act that the State will force on the nursing home and residents, at that time we can try to negotiate with the State. Medicare will be profitable to the home in the future. T. Robsinson was requested to get all the history of the rates out to the Committee members.

PINE HAVEN: A. Proper

Census Statistics: the current census is 92%; there were 13 admissions in July with the breakdown of Medicare patients 9, Medicaid 3, and 1 in Hospice. There were 10 discharged in month of July and 1 expired.

Overtime: is lower than last year at this time.

Resolution Requests:

**Authorization to abolish the approved vacant budgeted position of (1) LPN FT, GR 15, starting salary of \$48,259.00, then to create & fill (2) LPN, PT, GR 15 starting salary of \$23.1125/hour
Request authorization to fill the approved vacant, budgeted positions of (1) Activity Aide, PT, GR 10 starting salary of \$13.0981/hour, motion by E. Young, seconded by S. Sterling, carried. Refer to .1 Committee, if approved forward to Finance.**

New Pine Haven Update: the site evaluation continues and soil borings have been taken on current site and other proposed sites. The sub-committee for this project consists of R. Andrews, R. Staats, E. Young, S. Sterling and K. McDonald.

Future Use of Pine Haven Bldg. Update: no additional news regarding the future use as a Veteran Care Center.

Therapy Request: A. Proper requests authorization to award the bid for therapy services to Select Rehabilitation. Select Rehabilitation offered the most services and had the lowest fee for their therapist; we are anticipating an estimated \$464,196 increase in revenue. Additional expenses for therapist run at approx. 30 percent, which would give us an estimated net gain of \$324,938.00.

The current group are Medicare Part A and a small percentage are Part B , this will gain more w/new company and offer more services, right now there are no therapists on Pine Haven staff, currently therapists are expected to continue. A. Proper will submit a break down with the comparisons. Motion by R. Staats, seconded by E. Young, motion carried.

Complete Outsourcing of Kitchen, Housekeeping, Laundry and Maintenance: Two (2) companies are in the process of developing cost savings estimates. Once they are received, A. Proper will share them with this Committee to see if we can proceed with a Request for Proposals.

HUMAN SERVICES: M. Cole

Follow Ups: Overtime Report and Budget Justification Worksheets, along with an Organizational Chart and positions chart pertaining to positions within his department.

Resolution Requests:

Authorization to contract with Common Ground, Inc. in the amount of \$3,000.00, R. Staats, seconded by K. McDonald, motion carried. Refer to Finance.

Authorization to fill 1.0 FTE budgeted vacant Psychiatric Social Worker/Behavioral Health Care Coordinator (vacancy due to a resignation); motion by S. Sterling, seconded by K. McDonald, motion carried. Refer to .1 Committee, if approved forward to Finance.

Authorization to fill 1.0 FTE budgeted vacant PSW (vacancy due to a resignation); motion by S. Sterling, seconded by E. Young, motion carried. Refer to .1 Committee, if approved forward to Finance.

Authorization to transfer budgeted dollars within the Mental Health Clinic; motion by R,Staats, seconded by S. Sterling, motion carried. Refer to Finance.

Authorization to fill budgeted vacant Community Mental Health Nurse with temporary part-time (CMHN), motion by R. Staats, seconded by S. Sterling, signing a 30 days emergency request.

Conference Objective Form:

Compliance of the Age of Affordable Care in Albany, NY on November 18, 2013 Conference cost \$268.00 for two(2) staff members, both employees live closer to conference than work locations and request mileage reimbursement. (One employee - \$58.76, the other employee \$63.85), motion by E. Young, seconded by K. McDonald, motion carried.

HEALTH DEPARTMENT: A. Timothy

Conference Objective Form: NYS Farm Worker Health Conference in Syracuse, NY on October 9, 2013, this is under the Migrant Grant with (3) attending, motion by E. Young, seconded by R. Staats, carried.

Conference Objective Form: Prevention & Response to Emergencies in Albany NY on September 18, 2013, One (1) attending, total cost \$60.00, motion by R. Staats, seconded by K. McDonald, carried.

Conference Objective Form: NYS Association of County Health Officials on August 8, 2013 in Baldwinsville NY, Lodging was \$106.22, A. Timothy is looking to be reimbursed for lodging, motion by E. Young, seconded by R. Staats, carried.

CHHA/MCH, Financial Reports: reviewed.

CHHA July Statistics: net \$45,495.00

Overtime Report: under budget by \$2295.00

Public Health Director's Report: monthly, one (1) positive case of leginars disease and brief conversation of rhino virus.

With no further business or discussion, a motion to adjourn at 5:27 PM by E. Young, seconded by S. Sterling, motion carried.

