

.1 COMMITTEE
August 29, 2013

PRESENT:

Matt Murell, Chairman
Ronald Knott
Ray Staats
Elizabeth Young
William Hughes, Jr.
Art Bassin
Pat Grattan

ALSO PRESENT:

Becky Vinchiarello, Dep. Clerk
Missy Noblin
Michael Cole
PJ Keeler
Ronald Caponera
Art Proper
Robert Pinto
Bernie Kelleher
Roy Brown
David Robinson
Lt. Lanphear
Angela Rothermel

Press: 1

Chairman Murell called the meeting to order at 2:31 P.M.

Sheriff's Department – T. Lanphear

Resolution Request – Authorization to fill one (1) budgeted position of Corrections Officer, due to retirement on August 30, 2013, annual salary of \$35,286.00. This is a mandatory position. Motion to approve by R. Staats, seconded by W. Hughes, motion carried. Refer to Finance.

Facilities – R. Pinto

Resolution Request- Authorization for the Director of Facilities to fill one (1) budgeted position of Sr. Building Maintenance Worker, GR13C, 2013 Step 4 salary \$44,244.00 and any vacancies created there from, due to an internal appointment, effective September 12, 2013. This position will be permanently assigned to the Department of Social Services. It is R. Pinto's plan that with a Senior Building Maintenance Worker permanently stationed at the DSS they will spend less money on outside companies for issues with the building such as the HVAC system. W. Hughes said that in the future the Department should hire lower grade positions. Job position and location of each Senior Building Maintenance Worker in the Department was discussed. Motion to approve by P. Grattan, seconded by M. Murell, motion carried. Refer to Finance.

Mental Health/Human Services – M. Cole

Resolution Request - Authorization to fill a 1.0 FTE budgeted vacant Psychiatric Social Worker/Behavioral Health Care Coordinator position GR15 with the 5/10/15% waived. Motion to approve by W. Hughes, Jr., seconded by E. Young, motion carried. Refer to Finance.

Resolution Request -Authorization to fill a budgeted vacant Community Mental Health Nurse with a temporary part-time (CMHN) for up to 21 hours per week for a 3-month period ending 11/30/2013. Motion to approve by W. Hughes, Jr., seconded by R. Staats, motion carried Refer to Finance.

Resolution Request- Authorization to fill 1.0 FTE budgeted vacant PSW GR19B (vacancy due to a resignation). Motion to approve by W. Hughes, Jr. seconded by R. Staats, motion carried. Refer to Finance.

Pine Haven – A. Proper

Resolution Requests: Authorization to abolish one LPN FT, GR 15, starting salary of \$48,259.00, and to create & fill (2) LPN, PT GR15 starting salary of \$23.1125/hour. Motion to approve by P. Grattan, seconded by W. Hughes, Jr., motion carried. Refer to Finance.

Resolution Requests: Authorization to fill the approved vacant, budgeted positions of (1) Activity Aide, PT, GR 10 starting salary of \$13.0981/hour. Motion to approve by P. Grattan, seconded by E. Young, motion carried. Refer to Finance.

Solid Waste – J. Race

Resolution Request: Authorization to fill the position of Part Time Laborer in the Solid Waste Department, Grade 11 at a Step 1 hourly rate of \$14.4086, which would equal around \$12,000.00 a year. This position is part of a pool which currently has 15 to 17 part time laborer positions. Motion to approve by W. Hughes, Jr., seconded by E. Young, motion carried. **Refer to Finance.**

Highway – B. Kelleher

Resolution Request – Authorization to fill two vacant position's of Motor Equipment Operator I at the Grade 11C, 2013 Step One Starting salary of \$32,138.00.

Resolution Request – Authorization to abolish two vacant positions of Laborer at a base salary of \$35,394.00 and to create and fill two positions of Motor Equipment Operator I at a salary of \$32,138.00. Motion to approve both requests by P. Grattan, seconded by E. Young. W. Hughes, Jr. abstained, motion carried. **Refer to Finance.**

D. Robinson handed out a packet explaining that employee numbers in his department are down. Cost savings and staffing levels were also discussed.

The Committee decided that the Department Heads should send the .1 forms to the Deputy Clerk two days prior to the meeting. She will disperse to the Committee members.

With no further business there was a motion to adjourn at 3:45 P.M. made by E. Young, seconded by W. Hughes, Jr. motion carried.

.1 Committee

Matt Murell, Chariman

Ray Staats

Ronald Knott

Elizabeth Young

Patrick Grattan

William Hughes, Jr.

Arthur Bassin