

.1 COMMITTEE  
September 25, 2013

**PRESENT:**  
William Hughes, Jr.  
Ronald Knott  
Ray Staats  
Elizabeth Young  
Pat Grattan  
Art Bassin

**ABSENT:**  
Matt Murell, notified

**ALSO PRESENT:**  
Becky Vinchiarello, Dep. Clerk  
Missy Noblin  
Michael Cole  
Dan Kibler  
Ronald Caponera  
Art Proper  
Robert Pinto  
Bernie Kelleher  
Micheale Williams-Riordon  
Kevin McDonald  
Paul Mossman  
Joseph Ambrose  
Gail DiCosmo

Press: 1

The Committee convened for open discussion on the positions at 2:00 P.M.

Deputy Chairman Hughes, Jr. called the meeting to order at 2:30 P.M.

**Probation – D. Kibler**

**Resolution Request:** Authorization to fill a position of Probation Supervisor GR 17C with a 2013 base salary of \$57,111.00. This position was made vacant by the promotion to Director. Motion to approve by P. Grattan, seconded by E. Young, motion carried. **Refer to Finance.**

**Resolution Request –** Authorization to fill a position of Senior Probation Officer GR17 with a 2013 base salary of \$55,545.00. This position is vacant due to the promotion of a Senior Probation Officer to Supervisor. Motion to approve by P. Grattan, seconded by E. Young, motion carried. **Refer to Finance.**

**Highway – B. Kelleher**

**Resolution Request –** Authorization to fill the vacant position of Motor Equipment Operator II, Grade 12B, and any vacancies created there from, at the 2013 Base Salary of \$40,217.00; salary level contingent upon length of service of the appointee. This position is vacant due to the resignation of an employee. Motion to approve by P. Grattan, seconded by E. Young, motion carried. **Refer to Finance.**

**Resolution Request –** Authorization to create and fill (6) Six Seasonal Laborer positions in the Highway Department at the 2013 Grade 11, Step I starting hourly rate of \$14.4085 for the period November 15, 2013 thru April 1, 2014. These positions are needed to adequately staff the department for the 2013 / 2014 snow and ice season. It was explained that the Department was authorized to hire six positions last year but were only able to fill five. Motion to approve by P. Grattan, seconded by E. Young, motion carried. **Refer to Finance.**

**Pine Haven – A. Proper**

**Resolution Request:** Authorization for the Administrator of Pine Haven to fill the following approved budgeted positions as follows:

One (1) Activity Aide Per-diem, GR 10 starting salary \$13.0981/hour;

Three (3) Nurse Aide II, FT, GR 10C, starting salary \$29,396.00;

One (1) Nurse Aide II, PT, GR 10C, starting hourly rate of \$14.0785

Motion to approve by E. Young, seconded by R. Staats, motion carried. **Refer to Finance.**

**Facilities – R. Pinto**

**Resolution Request-** Authorization to fill a budgeted, full time Cleaner Position GR 11B \$31,449.00 which will be vacant effective 9/28/13 due to retirement. The placement of the five cleaners in this department was briefly discussed. Motion to approve by P. Grattan, seconded by E. Young, motion carried. **Refer to Finance.**

**Mental Health /Human Services – M. Cole**

**Resolution Request:** Authorization to create and fill an unbudgeted full-time Psychiatric Social Worker positions (PSW), GR 19B, ( Step 1 \$53,331.00) per the union contract. M. Cole announced that there is a 50 person waiting list for non urgent matters. It was explained that three vacant PSW positions currently existing in the Department would all be filled by October 2<sup>nd</sup>. The Committee questioned if the filling of these positions would help to reduce the wait list. M. Cole predicted it would help but would ultimately not be enough as the trend continues to increase. He explained that it was his responsibility to let the Committee know his Department needs this additional position. A motion to approve the request was made by E. Young, seconded by A. Bassin. R. Staats, R. Knott, W. Hughes, Jr., and P. Grattan voted No. The motion was defeated. The Committee decided it would be best to hold off for 30-60 days to see if the three new PSW hires would assist with lowering the wait list. Discussion ensued regarding the amount of money these positions generated.

**Resolution Request:** Authorization to fill a vacant budgeted Clerk Typist position GR10, starting salary \$27,349. This request was not presented at the home committee, but is now vacant due to a termination. Motion to approve by P. Grattan, seconded by R. Knott, motion carried. Refer to Finance.

**Department of Social Services – P. Mossman**

**Resolution Request:** Authorization to fill vacant budgeted positions effective October 10, 2013: One (1) Social Welfare Examiner, GR 12, 2013 Step 1 salary of \$32,818.00; One (1) Social Services Investigator, GR 12, 2013 Step 1 salary of \$32,818.00; one (1) case worker, FP 15, Step 1 salary \$41,020.0, motion to approve all requests by P. Grattan, seconded by E. Young, motion carried. Refer to Finance.

**Human Resources - M. Williams-Riordon**

**Resolution Request** – Authorization for the Director of Human Resources to abolish the budgeted position of Benefits Manager in the Department, salary of \$55,000.00 and to Create & Fill (1) one position of Human Resources Assistant \$48,259.00 waiving 15/10/5% reduction and waving the six month period in Health Insurance benefits, and to Create & Fill One (1) position of Account Clerk GR 10B Step 4 Salary of \$33,777.00. Motion to approve by P. Grattan, seconded by R. Knott, motion carried. Refer to Finance. A savings of \$17,413.00 dollars will be realized with these adjustments in the .1 budget.

With no further business there was a motion to adjourn at 3:09 P.M. made by P. Grattan, seconded by R. Knott, motion carried.

**.1 Committee**

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Matt Murell, Chariman

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