

**HEALTH/MEDICAL SERVICES COMMITTEE
NOVEMBER 19, 2013**

PRESENT:

**Robin Andrews, Chairwoman
Raymond Staats
Edward Cross
Elizabeth Young
Kevin McDonald
Sarah Sterling**

ALSO PRESENT:

**Gail DiCosmo, Clerk
Michael Cole
Angella Timothy
Arthur Proper
Robert Fitzsimmons
Joseph Ambrose
Ronald Caponera
Pat Digrigadi – BOH
Michaele Williams-Riordin
William Hughes Jr.
Matt Murell
Michael Benvenuto
Clifford Wilgelt**

Chairwoman Andrews called the meeting to order at 4:03 PM.

A motion by R. Staats, seconded by K. McDonald to move into EXECUTIVE SESSION at 4:03 PM, motion carried.

REASON; to discuss certain personnel

A motion by E. Young, seconded by E. Cross to return to REGULAR SESSION at 4:46 PM, motion carried.

Pine Haven: A. Proper

The architects from Fontanese, Folts, Aubrecht Ernst gave the committee a presentation called Overall Site Plan with Alternatives. The Architects gave a slide presentation of the West Side and East Side for the new Pine Haven Home. A motion was made by R. Staats and seconded by S. Sterling to move forward with building on the West Side where Pine Haven is now, although this will require a two-story bldg. The site development for the West Side is estimated at \$3,743,000.00 versus the estimate for the East Side which is \$6,198,000.00.

Census: Current Home Census is 90.35% during the month of October, and there were 16 admissions with 20 discharged.

Overtime: This is considerably down from last year. There are no positions vacant at this time.

There has been no additional news regarding the future use of Pine Haven as a Veteran's Care Center.

Emergency Medical Care: Training has started for the new Emergency Medical Care Program. Services to Pine Haven will begin December 1, 2013. This program will allow residents to be evaluated immediately by physicians via the computer to prevent unnecessary visits to the hospital emergency room.

Therapy Company Update: Select Therapy is set to begin services to Pine Haven on December 1, 2013. The company is providing new computer software and equipment which they will begin training staff on this week. The management team will be coming in daily to ensure a seamless transition to the new company.

Resolution Request: Authorization to Create & Fill One (1) Telephone Operator, PT at GR 10 starting salary of \$14.9693/hour; To fill the vacant budgeted position of Administrative Assistant, FT, GR 14, starting salary of \$38,290; and to abolish (1) RPN I Screener/Admissions Coordinator, PPT GR 17 starting salary of \$26.1949/hr, motion by E. Cross, seconded by E. Young, motion carried. Refer to .1 Committee if approved Forward to Finance.

Resolution Request: Authorizing Pine Haven to change the daily private pay room rate to \$330.00 plus 6.8% NY Receipt Assessment. This change reflects a \$15.00 per day increase

The Annual Christmas Party will be held on December 11th. Lunch and Entertainment will be provided beginning at noon. All Supervisors are invited and can assist Santa and his elves in handing out presents.

Health Dept.: A. Timothy

Conference Objective Form: to attend NYS 2013 Population Health Summit, December 2-3, 2013 One (1) Attending, in Tarrytown & NYC total cost \$53.00 less lunch, motion by E. Young, seconded by E. Cross.

CHHA Statistical Report: October 2013 there are 5 to 7 patients left right now. This is short-term intermittent care to patients who are temporarily homebound under Medicare guidelines and as ordered by the physician. We offer Skilled Nursing, Physical Therapy, Occupational Therapy and Medical Social Work services, an example of a typical patients services are as follows: DSS would have an RN assessment for clients in Consumer Directed Personal Assistance Program. This is a statewide Medicaid program in which clients select and train their own Aides. OFA has contract aide services provided. RN supervisory visits and case management. RN visits every other month Aides visits are 2-4x week. PRI is a onetime visits Assessments RNs are requested to perform for elderly, ill or disabled patients seeking Nursing Home placement, finally CHHA Adult Homecare: All services are provided with doctor's orders for acute episodes of illness: Cardiac, diabetes, cancer, respiratory diseases, GI, GU Infections, post operative care, wound care and wound vaccine therapy, iv therapy and injectable meds. Referral sources include: Hospitals, Doctors, Nursing Homes Insurance Companies. the number of patients in Oct. 2012 was 71, Oct. 2013 had 17. Net program without fringes for Oct. 2013 is a loss of \$22,194.00. YTD \$224,961.00 and after fringes a YTD loss of \$194,235.00

Maternal Child Health Program: October 2013 Skilled Nursing for Pediatrics, Physically Handicapped Children, Children with Special Needs, Skilled nursing for pregnant, postpartum and Newborns, Synagis Program, Lead Program, and Nurse Navigator, Net program without fringes for Oct. 2013 is a loss of \$22,942.00 and with fringes is a loss of \$35533.00. YTD is a loss of \$194,235.00.

Overtime Report: the Health Department's 2013 Overtime report is significantly lower.

Resolution Request: Authorization to pay retroactively certain personnel in the total amount of \$13,281.25, motion by E. Young, seconded by K. McDonald, motion carried. Refer to Finance.

Resolution Request: Authorizing the Health Dept. to transfer \$2,390.00 into various accounts, motion by R. Staats, seconded by S. Sterling, motion carried. Refer to Finance.

Authorization to contract Community Health Improvement Plan for a one-time sum of \$2,000.00, motion by E. Young, seconded by E. Cross, motion carried. Refer to Finance.

Resolution Request: Authorization to renew annual contracts with contractors, motion by R. Staats, seconded by E. Young, motion carried. Forward to Finance.

Resolution Request: Authorization to contract with a hearing officer for the purpose of conducting aforementioned hearings to be paid at \$25.00/hour, motion by K. McDonald, seconded by E. Young, motion carried. Refer to Finance.

Resolution Request: Authorization to renew several contracts with NYS DOH for grant funding, motion by R. Staats, seconded by E. Young, motion carried. Forward to Finance.

Resolution Request: Authorization to abolish positions and to create & fill (1) one position, motion by R. Staats, seconded by S. Sterling, motion carried. Refer to Finance.

Resolution Request: Authorization to abolish positions and authorize a contract (CHHA) will be closing within a year, motion by R. Staats, seconded by K. McDonald, motion carried. Refer to Finance.

Resolution Request: Authorization to Award a Grant and modify the budget in the amount of \$14,544.00, R. Staats, seconded by E. Young, motion carried. Refer to Finance.

Distributed was the monthly report for October, 2013 pertaining to all functions of the Health Dept. Distributed and reviewed was a summary of the community Health Assessment & Improvement Plan 2014-2017 submitted to the State Board of Health.

Mental Health/Human Services: M. Cole

The overtime report was reviewed. There was no overtime to report since October.

Reviewed budget Justification Worksheets.

Conference Objective Form:

Conduct Problems in Children and Adolescents in Albany on Dec. 9, 2013, Two (2) attending, cost is \$25.00 each plus mileage, motion by R. Staats, seconded by S. Sterling, carried.

Anxiety Disorders in Children & Adolescents in Albany on Jan. 17, 2014, One (1) cost of conference \$189.00, plus mileage, motion by R. Staats, seconded by E. Young, carried.

2014 National Council for Behavioral Health in Washington, DC this is on **HOLD AT THIS TIME.**
Child & Adolescent Psychopharmacology 2014

in General Hospital Boston, Mass. On March 14, 2014 – March 16, 2014, One (1) attending, total cost not to exceed \$1,500.00, motion by E. Cross, seconded by S. Sterling, carried.

Resolution Requests:

Authorization to approve 2014 contracts with Not-for-Profit Agencies, totaling \$2,523,000.00, motion by E. Young, seconded by E. Cross, motion carried. Refer to Finance.

Authorization to transfer funds within the DHS/MCH budget lines \$8,000.00 from various accounts, motion by R. Staats, seconded by E Young, motion carried. Refer to Finance.

Authorization to transfer funds for contract providers between accounts for 2013 & 2014 in the amount of \$252,000, motion by E. Cross, seconded by E Young, motion carried. Refer to Finance.

Authorization to Amend Resolutions 191-2013 and 255-2013 and to create a temporary part-time clerk typist for one (1) year for, GR 10 not to exceed \$10,000.00 for this 12 month period, funded by Federal Salary Share, with a current balance of \$40,000, motion by R. Staats, seconded by S. Sterling, motion carried. Refer to Finance.

Authorization to update 38 PCs within DHS in collaboration with MIS, **NO MOTION TAKEN**, M. Cole was to speak with R. Juliano.??

Authorization to contract with Advance Glass for labor and materials for bullet proof glass installation at the Valatie Behavioral Health site reception area, installation would begin 2014, expense is a 2014 budget item at a cost not to exceed \$3,000.00, motion by E. Young seconded by R. Staats, motion carried. Refer to Finance.

Authorization to increase budget dollars for Case Management “Service Dollars” (AO-4E-4310-4003-E4000), motion by S. Sterling, seconded by R. Staats, motion carried. Refer to Finance.

With no further business a motion by E Young, seconded by S. Sterling to adjourn at 7:05 PM, motion carried.