

PUBLIC WORKS / FACILITIES COMMITTEE

January 25, 2010

PRESENT:

**Lawrence Andrews, Deputy
Raymond Staats
Edward Nabozny
Leo Pulcher
William Hallenbeck, Jr.
Valerie Bertram
Lynda Scheer**

ABSENT:

Bart Delaney, Jr., notified

ALSO PRESENT:

**Courtney Radley, Asst. Deputy Clerk
William Hughes, Jr.
David Ames
Jolene Race
Dean Knox
David Robinson
Bernard Kelleher**

Deputy Chairman L. Andrews called the meeting to order at 6:43 PM.

Solid Waste: J. Race

Station Report: Handout

Projects:

Still awaiting the status of the Solid Waste Master Plan from NYSDEC. Hoping to get approval by the end of the 1st quarter.

Will be submitting the 5 year permit renewal for the Greenport Transfer Station to NYSDEC during the month of February.

Received the 50% grant reimbursement from NYSDEC for our recycling grant (for the purchasing of equipment) that was submitted back in 2007.

Completed and submitted all the required transfer station annual reporting forms for our 7 convenience & 1 transfer station to NYSDEC. This information is required as compliance with our State permits/registrations.

Working on the 2009 Annual Recycling report for NYSDEC

Personnel Update: A new clerk typist started January 25, 2010.

Resolution Request: Award the contract for the 2010 Household Hazardous Waste Collection event to MXI, INC. Motion to approve by L. Scheer, seconded by W. Hallenbeck, Jr, motion carried.

Refer to Finance.

Facilities:

R. Pinto submitted an agenda to David Robinson to share with the committee.

Work Schedule:

- 1. Routine maintenance continues at the Airport and Solid Waste Stations**
- 2. Routine cleaning continues at Philmont Nutrition & Sons & Daughters of Italy for OFA**
- 3. Copy paper continues to be delivered from Ockawamick to designated locations for Central Service Dept. – on weekly basis**
- 4. Work requests for Pine Haven are being completed on a daily basis**
- 5. Assistance has been provided to the Court system regarding the Election hearings held at the Elks Club**
- 6. Assistance has been provided as needed to Board of Elections re-setting up chairs and tables for ballot counting**
- 7. Furniture has been moved for the Healthcare Consortium**
- 8. Additional drops for data, voice, and phone have been installed, offices painted, and furniture moved for Mental Health Dept.**
- 9. An electrical outlet has been installed in the 3rd floor Kitchen at 325 Columbia St.**
- 10. Lock sets and an additional door have been purchased and installed for Mental Health Dept.**

11. Tax roles were moved from Real Property to 401
12. Renovations in former Solid Waste Dept. at 401 have been completed for Human Resources and Civil Service.
13. Toilets/ urinals at Airport, Courthouse, 325 Columbia St., 560 Warren, and 23B garage have been repaired.
14. A shelf has been built and installed for DA Dept.
15. Outside security cameras have been installed at 401. (Will most likely become a trend for all county buildings)
16. A heater has been replaced at Solid Waste office
17. Addition electrical, data, and voice lines have been installed in Solid Waste office
18. Specialty batteries for generator at PSB have been ordered
19. Facility shop has been moved to Ockawamick
20. A heater over grease rack at 23B has been repaired
21. At 325 Col. St. a ceiling mounted projector and wiring have been removed from 2nd flood conf. room and reinstalled in 3rd flood conf. room for Mental Health Dept.
22. A pallet of boxes of paper has been moved from first floor to third floor at 401 for Payroll Dept.
23. Fuel pump filters have been changed for Highway
24. Repairs at Waste Water Treatment Plant are on-going

Personnel:

1. The full-time employee who had been out of work on half-pay has been approved for disability retirement and has been removed from County payroll.
2. The full-time employee who had been out of work due to emergency surgery (non-work related) has returned to work.
3. A full-time employee remains out of work on workers compensation due to shoulder surgery.

Highway Division: B. Kelleher

Work Schedule:

1. Roadside sign maintenance.
2. Snow and Ice control on State and County highways.
3. Removing dead and diseased trees and cutting brush along the County Highway system.

Personnel Update:

1. Two employees out of workmen's compensation.
2. One employee out on one half pay.
3. One Motor Equipment Operator II was terminated.
4. One Skilled Laborer I retired.
5. One Seasonal Laborer resigned.
6. One employee out on extended sick leave with a non-job related injury.

Resolution Request: To authorize the Chairman of the Board of Supervisors to extend the Municipal Snow and Ice Agreement with the New York State Department of Transportation for the 2011 / 2012 contract year. Motion to approve by L. Pulcher, seconded by V. Bertram, motion carried. **Refer to Finance.**

Resolution Request: To authorize filling the vacant position of Motor Equipment Operator II, pay grade 12B, at the 2010 base salary of \$38,186.00. This position is vacant due to a terminator of an employee and will be filled promotionally from within the department. Motion to approve by L. Pulcher, seconded by R. Staats, motion carried. **Approved by Budget and Salary, Refer to Finance.**

Resolution Request: To authorize the filling of the vacant position of Motor Equipment Operator I, pay grade 11C at the Step 1 starting salary of \$30,515.00. This position is vacant due to promotion. Motion to approve by L. Pulcher, seconded by W. Hallenbeck, Jr., motion carried. **Approved by Budget and Salary, Refer to Finance.**

Resolution Request: To authorize filling the vacant position of Skilled Laborer I, GR 11C, base salary of \$35,900.00. This position is vacant due to the retirement of an employee and will be filled promotionally from within the department. Motion to approve by R. Staats, seconded by L. Pulcher, motion carried. **Approved by Budget and Salary, Refer to Finance.**

Resolution Request: To authorize the filling of the vacant position of Laborer, pay grade 11, at the Step 1 starting salary of \$28,566.00. This position is vacant due to promotion. Motion to approve by W. Hallenbeck, Jr., seconded by L. Pulcher, motion carried. **Approved by Budget and Salary, Refer to Finance.**

Resolution Request: To authorize the purchase of two (2) International 7600 SFA 6X4 Cab and Chassis trucks from International Truck and Engine Co. under the NY SOGS purchasing contract at a cost not to exceed \$272,000.00. The dump body and plow equipment to be bid separately. Motion to approve by V. Bertram, seconded by E. Nabozny, motion carried. **Refer to Finance.**

Engineering: D. Knox

Federal-Aid Bridges and Highway Projects Updates:

Bridges: Hall Hill RD/ Roe Jan Kill – Ancram, Empire RD / Roe Jan Kill-Copake; Co. Rte. 16/Hollowville Creek (Claverack); Walkers Mill/Klein Kill (Livingston)

Highways: Co. Rtes. 7 & 7A Rehab. Combined with Brown's Bridge- Copake; Co. Rte. 18 Reconstruction- Claverack; Co. Rte 7A- Copake Hamlet.

"Stimulus II" Update: Indications have been made that a second Federal "stimulus" program may be introduced by the Obama administration. This second stimulus may focus primarily on highway, bridge, and transit infrastructure.

Locally Funded Bridge Program Update: Future Capital Bridge project planning; 2010 maintenance / repair planning; Flags.

County Airport Updates: FAA AIP projects; NYS bond act projects. Discussion ensued regarding Runway safety area land acquisitions.

Resolution Request: Authorizing the Chairman of the Columbia County Board of Supervisors to accept a New York State Aviation Master Grant agreement which matches FFY-09 Federal Aviation Grants for Capital Improvement projects at the Columbia County Airport. Motion to approve by L. Pulcher, seconded by E. Nabozny, motion carried. **Refer to Finance.**

Conference Request: For two employees to attend the Capital District Engineer's week 2-day professional development seminars. Many varied topics ranging from environmental engineering to transportation engineering to building/facility design are offered throughout the two day event, held this year in Albany, NY. Total cost for the two staff is \$155.00. Motion to approve by L. Scheer, seconded V. Bertram, motion carried.

.2 Request: Permission to replace the existing copier with a used model at an approximant cost of \$1000.00. Motion to approve R. Staats, seconded L. Pulcher, motion carried.

Other Engineering Div. Activities: D. Knox suggested the committee review these activities at their own leisure.

Buildings: D. Robinson

Columbia County Courthouse: Revised drawings for the Columbia County Courthouse were sent to the Office of Court Administration on 11/12/09. OCA offered comments to this submission on Jan. 20, 2010. OCA's comments are currently reviewing OCA's comments and hope to respond by the end of the week.

Columbia County Communications / EOC Center:

Meeting was held on 1/15/10 with Hoosic Valley Contracting and S&L Roofing to discuss remedial work to the metal roof at the EOC/Public Safety Building. It was agreed by HVC and S&L that the new roof will be replaced where it overlaps the existing roof. A second meeting has been scheduled that will include DMI, the metal roof fabricator, for 1/29/10. Discussion ensued regarding the roof at the EOC/ Public Safety Building.

Work Order Directive in the amount of \$5,303.16 to Brunswick Electric for the fire alarm system contract at the Public Safety Building. This work will make the existing fire alarm system in 911 100% compatible with the new fire alarm system being installed in the Public Safety Building. Discussion ensued regarding issue between the two different alarm systems and what the original plans called for.

Work Order Directive in the amount of \$6,200.00 to Barton & Loguidice to inspect the workmanship on the Fire Alarm Contract to make sure that the installation complies with the contract plans and Uniform Building Code. Discussion ensued related to hiring Barton & Loguidice to do inspection and their responsibility to having the initial fire alarms being in sync with each other.

Ockawamick:

The Space utilization subcommittee agreed that the design of the Ockawamick project proceed at this time with the following County departments:

- Planning / Tourism & Economic Development
- Columbia County Economic Development Corp.
- Office for the Aging (administration offices)
- Office for the Aging (nutrition center)
- Central Services (including storage and central printing)
- Public Defender
- Probation Department
- Back-up 911
- Youth Department
- Veteran's Office
- Facilities (administration)
- Reach Center
- County Historian
- Engineering Division
- Other departments as the subcommittee finds appropriate

Excluded from the design at this time is the Department of Social Services.

The department has received a revised proposal from one of the two architectural firms shortlisted by the selection committee. The Department will be meeting with the second firm this week to discuss the new scope of work in order for the firm to resubmit a revised scope and fee for professional architectural / design services.

L. Scheer made the suggestion to reconvene the subcommittee, which is to consist of B. Delaney, Jr., L. Andrews, R. Staats, and R. Brown.

Resolution Request: Increasing the base salary for the Secretary to the Commissioner from \$37,413.00 to a base salary of \$39,652.00, retroactive to January 1, 2010. Motion to approve by R. Staats, seconded by V. Bertram, motion carried. **Approved by Budget and Salary, Refer to Finance.**

Resolution Request: Granting permission for the Philmont Beatification, Inc. to utilize the Tripp Center parking lot in Philmont for a Farmer's Market, every Sunday beginning in June 2010 running until Mid-October 2010. Motion to approve by V. Bertram, seconded by L. Pulcher, motion carried.

Resolution Request: Authorization to retain Barton & Loguidice to provide Construction Administration Services for the Fire Alarm System replacement project at the Columbia County Public Safety Building in the amount of \$6,200.00. Motion to approve by L. Pulcher, seconded by W. Hallenbeck, Jr., motion carried pending follow up communication with Barton & Loguidice. **Refer to Finance.**

Resolution Request: Authorization to retain Brunswick Electric for the fire alarm system contract at the Public Safety Building. L. Pulcher made a suggestion to defer this resolution. Overall consensus of the committee was to defer pending the inspection by Barton & Loguidice.

R. Staats brought the issue concerning the roof at the EOC / Public Safety building back up for a brief discussion.

D. Robinson invited to all committee members on a Tour of the Public Works Department on Wednesday, January 27, 2010. The tour will be approximately 6 hours and everyone will meet at 8:00 AM at the County Highway Building. Discussion on having multiple tours throughout the year so all Supervisors could have the opportunity to tour the departments.

W. Hallenbeck, Jr. thanked D. Robinson for all the details he provided regarding the roof and the fire alarms at the EOC/ Public Safety Building.

W. Hughes, Jr. mentioned the NYSERDA Grant of \$500,000.00 for municipalities, to all committee members.

With no other business, a motion to adjourn at 8:15 PM by R. Staats, seconded by V. Bertram, motion carried.