

**REAL PROPERTY & ASSESSMENT COMMITTEE**  
**January 21, 2010**

**PRESENT:**

Reginald Crowley, Chairman  
William Hallenbeck, Jr.  
Arthur Bassin  
Jeffrey Braley  
Richard Keaveney  
Raymond Staats  
Edward Nabozny  
John Musall

**ALSO PRESENT:**

Courtney Radley, Asst. Deputy Clerk  
Suzette Booy  
Tal Rappleyea  
Barbara Beaucage  
Barbara Filipovits  
Ken Phesay

Chairman Crowley called the meeting to order at 5:01 PM.

**County Attorney:** T. Rappleyea gave a brief outline of the tax foreclosure process. A full report to come at next month's meeting.

**Real Property:** S. Booy gave a recap of the activities and accomplishments from 2009 and a brief overview of the projects and goals for 2010.

**Website:** The website is up, running, and is expanding. A brief discussion on what information can be found on the website took place.

**Pictometry:** All towns have access to pictometry and some Assessors have uploaded and are using it. Training sessions were held in October of 2009 at the College. Town portable hard drives and training was paid for by Grant Funds. A brief discussion on the quality and use of this technology took place.

**Assessor Education:** Eligible Assessors had the opportunity to earn 26 continuing credits in County last year. A discussion on the amount of education that is required to be completed by assessors every year took place.

**Mapping Project:** A Resolution was adopted to contract with MPower, Inc. to convert 523 AutoCAD maps into 24 Shape File Maps. The Tax Mapping Dept. is in the process of sorting through the new Shape File Maps. Discussion ensued relating to the continuation of this project in 2010 in order to give the updated files to other County Departments.

**SDG Contract:** A Resolution was adopted to contract with SDG to display Assessment & Inventory Records for Towns and the City on the website for the general public/ local government employees. A discussion ensued on continuing to move forward with this project in 2010.

**Consolidated Assessing Study:** This study was done and presented in 2008. A sub-committee was formed in 2009 to discuss the results of the study. A discussion ensued regarding consolidating and working towards a Countywide Department of Assessment.

**Valuation Specialist Position:** A position mentioned in the study that would aid in moving the county into the future of consolidation. R. Keaveney stated this position is a strategic priority for the county. A discussion in regards to moving forward with filling this position took place. A Resolution Request for this position will be presented at next month's meeting.

W. Hallenbeck, Jr. thanked S. Booy for her in-depth report, and asked for all committee members and attendees to introduce themselves for all the new members of the committee.

S. Booy gave a handout to all committee members on the merge of the State Board of Real Property Services and the State Office of Real Property Services into the Department of Tax and Finance for review.

With no further business, motion to adjourn at 5:54 PM by J. Musall, seconded by R. Staats, motion carried.