

BUDGET & SALARY REVIEW COMMITTEE
June 30, 2008

PRESENT

Arthur Baer-Chairman
Phil Williams
Elizabeth Young
Lynda Scheer

ABSENT

Douglas McGivney-notified

ALSO PRESENT:

Melissa Noblin-Deputy Clerk
Kenneth Wilber
Cathy Hogencamp
John Rutkey
Michael Benvenuto
Gary Flaherty
Paul Mossman
Nancy Winch
Bill Black
Mary Howell
Todd Zbytniewski
Kari Jablonka

Chairman Baer called meeting to order at 9:02 a.m..

Veterans: Lengthy discussion ensued regarding the filling of the part time position in the Veteran's Office and the potential need for this individual to have additional hours. Justification, for both, was addressed.

Probation: Discussion ensued regarding the salary of the Director's position and the potential need for an increase. Motion to approve and move back to Home Committee, an increase of \$3,762, retro to January 1, 2008, to the Probation Director salary, made by L. Scheer and seconded by E. Young, motion carried.

D. S. S.: Commissioner Mossman addressed the Committee regarding the State's recent mandate that the Department of Social Services administer the funding allocated to the Youth Employment Program, currently administered by the Workforce Investment Board. The program would still be run by W.I.B., but D.S.S. would administer funding.

Resolution Request to amend the 2008 D.S.S. budget to allow for the administration of \$46,414 of Youth Employment Program funds. Motion by E. Young and seconded by L. Scheer to approve and move to Home Committee and Finance, motion carried.

Resolution Request to create and fill one temporary Caseworker, FP15 with a 2008 starting salary of \$35,471, effective August 14, 2008 and not to exceed six (6) months. Motion to approve and move to Home Committee and Finance made by L. Scheer and seconded by P. Williams, motion carried.

Health: Resolution Request permission to create and fill one per diem RN position at an hourly rate of \$25.20 per hour, not to exceed fourteen (14) hours per week. Motion to approve and move to Home Committee and Finance, made by E. Young and seconded by P. Williams, motion carried. N. Winch was asked to report back in two months.

Discussion ensued regarding the need to contract with an additional Social Work Consultant. Committee questioned whether the County would receive the reimbursement rate of \$24 per hour and whether it would be more cost effective to hire a Social Work Consultant with a lesser degree (to be shared by various departments with a need for same). N. Winch was to provide answers, to L. Scheer and P. Williams, at a July 11th meeting.

Lengthy discussion ensued regarding a the need to fill a clerical position within the Early Intervention Program. Committee questioned client needs and hours and current duties of contractual clerk typists. Committee then asked N. Winch to provide time sheets, job description and workload of position in question as well as further justification for a full time position and an updated organizational chart complete with names, classifications and salaries.

Emergency Management: Resolution Request to authorize abolishing the position of Homeland Security Director, adopt the job description and create the position of Deputy Director of Emergency Management for Homeland Security Volunteers and increase salaries of the Director of Emergency Management, Fire Coordinator and Emergency Services. Motion to approve request, upon retirement of current Director of Homeland Security and to make increases pro-rated to the end of the year and move to Finance made by L. Scheer and seconded by P. Williams, carried

Historian: Resolution Request to create and fill one Temporary Clerk Typist position at an hourly rate of \$12.8953 per hour, effective June 23, 2008 and to authorize the amendment of the 2008 Historian Budget to allow for same. Motion to approve and move to Finance made by L. Scheer and seconded by E. Young, motion carried.

Pine Haven: Discussion ensued regarding salary requirements of those who recently interviewed for the Director of Nursing position. Salary comparisons were addressed and a motion to approve a salary, not to exceed, \$79,000, for the Director of Nursing position was made by E. Young and seconded by P. Williams, motion carried.

Resolution Request to authorize filling one (1) temporary full-time Account Clerk position (gr10B), with a starting salary of \$24,827. Motion made by E. Young and seconded by L. Scheer to approve and move to Home Committee and Finance, motion carried.

O.F.A.: Lengthy discussion ensued regarding filling the Nutrition Program Assistant position and establishing a salary for the Nutrition Services Coordinator position. Motion made by L. Scheer and seconded by P. Williams to approve a grade of 17C and salary of \$49,386 for the Nutrition Services Coordinator position and, until it is filled, table the filling for the Nutrition Program Assistant position, motion carried.

Board of Elections: Lengthy discussion ensued regarding the HAVA plan and the need to have someone establish and implement a County Plan. Committee requested K. Wilber and E. Young get names of person/persons who would be suitable for establishing and implementing said plan, to D. Kline and a Special Budget and Salary review will be held to proceed with adopting and funding the plan.

Motion to adjourn at 1:37 p.m. made by, L. Scheer and seconded by P. Williams, motion carried.

Arthur Baer-Chairman

Phil Williams

Lynda Scheer

Elizabeth Young

Douglas McGivney