

**PINE HAVEN HOME COMMITTEE**

**March 18, 2008**

**PRESENT:**

**Lawrence Andrews  
Ed Cross  
Valarie Bertram  
John Musall  
John Rutkey  
Meg Robertson  
Lynda Scheer  
Philip Williams**

**ABSENT:**

**Bart Delaney -notified**

**ALSO PRESENT:**

**Missy Noblin, Deputy  
Todd Zbytniewski**

**PRESS:**

**Chairman Andrews called the meeting to order at 6:20 p.m..**

**T. Zbytniewski addressed various issues, i.e. census, renovations and delinquent accounts, as well as the following:**

**Resolution Request authorizing the Chairman of the Board of Supervisors to execute the Pharmacy Services Provider and the Pharmacy Consultant Agreement(s) for the Pine Haven Home. Motion to approve and move to Finance made by V. Bertram and seconded by P. Williams, motion carried.**

**.2 Purchase request was then submitted for the purchase of resident room signs and wall paper boarder, at an approximate, combined cost of \$2,800. Motion to approve purchase made by P. Williams and seconded by M. Robertson, motion carried.**

**.2 Purchase request was then submitted for the purchase of shadow boxes for the West Wing at a total cost of \$1,300. Motion to approve purchase made by L. Scheer and seconded by V. Bertram, motion carried.**

**Discussion ensued regarding moving forward with a collection letter from the County Attorney's Office, to those with delinquent payments to the Pine Haven Home. Committee consensus was to move forward. It was suggested that a brief declaration be included on the Admissions Statement informing new residents that delinquent payments will be referred to the County Attorney's Office for collection. It was also requested that all Supervisors be made aware of the letter being sent by the County Attorney's Office.**

**Motion to adjourn at 7:13 p.m. made by J. Mussall and seconded by V. Bertram, motion carried.**