Columbia County Office for the Aging

Announces a Provisional Appointment pending a
Civil Service Exam for

Accountant

All applicants should submit a resume
and a letter of interest to

Kary Jablonka, Administrator
by July 31, 2008.

2008 Salary Schedule (currently under negotiation):

Starting Salary – Step 1	$40,202
After 1st Year – Step 2	$42,566
After 2nd Year – Step 3	$44,931
After 3rd Year – Grade Rate	$47,296

Minimum Qualifications: Graduation from high school or possession of a high school equivalency diploma and either;

a) Graduation from a regionally accredited college or university or one accredited by the NYS Board of Regents with a bachelor's degree in accounting and two (2) years of accounting experience; or
b) Graduation from a regionally accredited NYS college or university with an associate's degree in economics, finance, or business administration, or related field with a minimum of 18 semester credit hours in accounting PLUS four (4) years of experience in accounting; or

c) An equivalent combination of education and experience as defined by the limits of (a) and (b) above.

NOTE:

1. At the time of application, candidates who meet the minimum qualifications with a degree in a field other than accounting must submit a student copy transcript or an itemized list of coursework and credits received.
2. Professional level accounting experience shall not include account keeping and bookkeeping or other clerical financial record keeping activities.
3. Verifiable part-time and/or volunteer experience will be rated for meeting full-time experience requirements.

Posting Date: July 2, 2008

Note: Minimum qualifications Paragraph (b) has been corrected to read “an associate’s degree.”