



Resolution
Board of Supervisors
County of Columbia
New York

RESOLUTION NO.: 243-2011

DATE: July 13, 2011

BY SUPERVISOR _____
FINANCE COMMITTEE
CHAIRWOMAN: LYNDA SCHEER

**AUTHORIZATION TO FILL ONE TEMPORARY PART-TIME CLERK TYPIST POSITION IN THE
OFFICE OF THE COLUMBIA COUNTY HISTORIAN**

UPON, recommendation of the Finance Committee at a meeting held on the 13th day of July 2011;

WHEREAS, to assist the County Historian with meeting the guidelines for cataloging, housing and maintaining historical documents additional personnel are necessary on a temporary, part-time basis; and

WHEREAS, a temporary, part-time Clerk/Typist position has been deemed appropriate to accomplish the above;

NOW THEREFORE BE IT

RESOLVED, that authorization is hereby granted to fill one position of temporary, part-time Clerk/Typist as established in the 2011 budget, effective July 14th, 2011, at an hourly rate of \$16.7862 and be it further

RESOLVED, that this position is authorized to work 40 hours bi-weekly, for a period not to exceed ninety calendar days from the aforementioned effective date; and be it further

RESOLVED, that this position is not entitled to health insurance or other benefits; and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Columbia County Human Resources Department, the Columbia County Civil Service Commission, Payroll/ Accounts Payable, Columbia County Historian, Columbia County Attorney, and the Columbia County Treasurer.

Approved:

County Attorney

**Resolution
Committee**

