



**Resolution**  
**Board of Supervisors**  
**County of Columbia**  
**New York**

RESOLUTION NO.: 304 -2011

DATE: September 14, 2011

BY SUPERVISOR \_\_\_\_\_  
FINANCE COMMITTEE  
CHAIRWOMAN: LYNDA SCHEER

**AUTHORIZATION TO INSTALL PHASE III OF THE COUNTY CENTRALIZED RECORDS CENTER IN 325 COLUMBIA STREET TO BE INSTALLED BY INNERSPACE SYSTEMS, INC.**

UPON, recommendation of the Budget and Salary Review Committee at a meeting held on the 25<sup>th</sup> day of August 2011, and the Finance Committee at a meeting held on the 6<sup>th</sup> day of September 2011;

WHEREAS, Resolution No. 374 of 2009 established a records management program for all departments of Columbia County; and

WHEREAS, this is a budgeted clerk expense and will provide space for 2000 boxes of inactive records;

NOW, THEREFORE BE IT

RESOLVED, that authorization be given to hire Innerspace Systems Inc. to install Phase III of the County Centralized Records Center at 325 Columbia Street at a State contracting price of \$65,992.40 which is budged in the Clerk Records Management line; and be it further

RESOLVED, that the above contracts are subject to review by the County Attorney's Office; and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Columbia County Human Resources Department, the County Clerk, the Accounts Payable Department, the Central Services Department, the Director of Facilities, the Columbia County Attorney, and the Columbia County Treasurer.

Approved:

\_\_\_\_\_  
County Attorney

**Resolution  
Committee**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_