



**Resolution**  
**Board of Supervisors**  
**County of Columbia**  
**New York**

RESOLUTION NO.:79-2011

DATE: March 9, 2011

BY SUPERVISOR \_\_\_\_\_  
HEALTH/ MEDICAL SERVICES COMMITTEE  
CHAIRMAN: LAWRENCE ANDREWS

**AUTHORIZATION FOR THE DEPARTMENT OF HUMAN SERVICES/  
BEHAVIORAL HEALTH CENTER TO HIRE A PT ACCOUNT CLERK, GR10B,  
FOR 17 HOURS PER WEEK FOR THE NEW SATELLITE OFFICE**

UPON, recommendation of the Health/ Medical Services Committee at a meeting held on the 15<sup>th</sup> day of February 2011, the Budget and Salary Review Committee at a meeting held on the 23<sup>th</sup> day of February 2011, and the Finance Committee at a meeting held on the 1<sup>st</sup> day of March 2011;

WHEREAS, the Department of Human Services/Behavioral Health Center has a need to expand and open a satellite office in Valatie; and

WHEREAS, the Department of Human Services/Behavioral Health Center will need office help to run the office each week for 17 hours per week; and

WHEREAS, the Department of Human Services/Behavioral Health Center has a part time Account Clerk position, Grade 10B available in the 2011 budget for \$15,000.00 per year;

NOW, THEREFORE BE

**PULLED**

RESOLVED, that the Department of Human Services/Behavioral Health Center is authorized to hire a part time Account Clerk, Grade 10B, for 17 hours per week at an hourly rate commensurate with GR10B to staff the new satellite office in Valatie; and be it further

RESOLVED, that this position will not exceed the 2011 budgeted amount of \$15,000.00 for the year; it is anticipated revenues generated from the office will offset the costs; and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Columbia County Human Resources Department, the Civil Service Commission, Payroll/Accounts Payable, The Human Services/ Behavioral Health Center , the Columbia County Attorney, and the Columbia County Treasurer.

Approved:

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County Attorney

**Resolution  
Committee**

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