



Resolution
Board of Supervisors
County of Columbia
New York

RESOLUTION NO. 60-2012

DATE: February 8, 2012

BY SUPERVISOR _____
BUDGET & SALARY COMMITTEE
CHAIRMAN: PATRICK GRATTAN

**AUTHORIZING THE ADMINISTRATOR OF THE OFFICE FOR THE AGING TO
ABOLISH CLERK/TYPIST POSITION AND TO CREATE AND FILL A KEYBOARD
SPECIALIST POSITION**

**UPON, recommendation of the Budget & Salary Committee at a meeting held on the 26th day of
January, 2012; and of the Finance Committee at a meeting held on the 7th day of February 2012;**

**WHEREAS, the Administrator of the Office for the Aging is requesting to abolish One (1)
Clerk Typist position, GR 10, Salary \$31,391.00 and to create and fill One (1) Keyboard Specialist position,
GR10C, salary of \$33,740.00**

NOW, THEREFORE BE IT

**RESOLVED, the Administrator of the Office for the Aging is hereby authorized to abolish One (1)
Clerk Typist position, GR 10, Salary \$31,391.00 and to create and fill One (1) Keyboard Specialist
position, GR10C, salary of \$33,740.00 ; and be it further**

**RESOLVED, that certified copies of this resolution be forwarded to the Civil Service
Department, Payroll Department, the Office for the Aging, the Human Resources Department, the
Columbia County Attorney, and the Columbia County Treasurer.**

Approved:

County Attorney

**Resolution
Committee**

