



**Resolution**  
**Board of Supervisors**  
**County of Columbia**  
**New York**

RESOLUTION NO. 317 -2012

DATE: October 10, 2012

BY SUPERVISOR \_\_\_\_\_  
HEALTH MEDICAL SERVICES COMMITTEE  
CHAIRMAN: LAWRENCE ANDREWS

**AUTHORIZATION FOR THE ESTABLISHMENT OF A SATELLITE OFFICE OF THE  
MENTAL HEALTH/ HUMAN SERVICES DEPARTMENT**

UPON, recommendation of the Health and Medical Services Committee at a meeting held on the 18<sup>th</sup> day of September 2012, the Budget and Salary Review Committee at a meeting held on the 27<sup>th</sup> day of September 2012; and the Finance Committee at a meeting held on the 2<sup>nd</sup> day of October 2012;

WHEREAS, the Columbia County Department of Human Services (CCDHS) Mental Health Clinic (MHC) currently offers service at only one location: 325 Columbia Street, Hudson, and

WHEREAS, the CCDHS strives to enhance access to services, and

WHEREAS, it can be burdensome of residents of Columbia County with mental health assessment and treatment service needs to travel to Hudson, and

WHEREAS, the establishment of a satellite office of the MHC in Valatie will enhance access to services, and

WHEREAS, the location site formerly approved (Martin Glynn School) is no longer a viable option, and

WHEREAS, CCDHS has located another appropriate site to deliver mental health clinic services, and

WHEREAS, this new satellite would be located in suite 206 of the Valatie Medical Arts Building which is located at 1301 River Street Valatie, NY 12184, and

WHEREAS, the CCDHS has submitted a proposal to the NYS Office of Mental Health (OMH) to establish a satellite clinic offering services 17 hours per week at this site during the early development phase, and

WHEREAS, it is the firm belief of the CCDHS that the growth potential of this location will require an expansion of business hours to 35 hours per week within one year, and

WHEREAS, the NYS OMH has approved the above referenced location, and

WHEREAS, the CCDHS proposes to only add 1.0 FTE of staffing (account clerk) with .5 FTE of that new position related to the operation of the satellite during the development phase, ramping up to the full 1.0 FTE as the site develops, and

WHEREAS, the CCDHS will expand staffing only as needed based on the expansion of services, and

WHEREAS, the CCDHS anticipates the ability to receive additional net reimbursement for services provided at this site to cover any additional clerical costs utilizing existing MHC clinical staff and additional costs associated with leasing said space including any and all cleaning or utilities expenses, and

WHEREAS, the CCDHS will enter into a contractual lease agreement with Northern Columbia Associates, Inc. for \$19.00 per square foot of space once said agreement is fully approved for execution by the Columbia County Attorney's Office;

NOW THEREFORE BE IT

RESOLVED that the Director of Community Services is authorized to open a satellite of the CCDHS MHC at 1301 River Street, Valatie, NY 17 hours per week during the development phase up to 35 hours a week effective immediately; and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Columbia County Human Resources Department, the Accounts Payable Department, the Mental Health/ Human Services Department, Civil Service, the Columbia County Attorney, and the Columbia County Treasurer.

Approved:

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County Attorney

**Resolution  
Committee**

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