



Resolution
Board of Supervisors
County of Columbia
New York

RESOLUTION NO.: 209-2013

DATE: June 12, 2013

BY SUPERVISOR: _____
COUNTY GOVERNMENT COMMITTEE
CHAIRMAN: KEVIN MCDONALD

**AUTHORIZATION FOR THE DIRECTOR OF HUMAN RESOURCES TO CREATE AND
FILL ONE (1) BUDGETED POSITION OF ADMINISTRATIVE ASSISTANT**

UPON, recommendation of the County Government Committee at a meeting held on the 21st day of May 2013, the Budget and Salary Review Committee at a meeting held on the 23rd day of May 2013, and the Finance Committee at a meeting held on the 4th day of June 2013;

WHEREAS, the position of One (1) Administrative Assistant, GR14, 2013 Step 1 salary of \$38,290, effective June 13, 2013;

NOW, THEREFORE BE IT

RESOLVED, that the Director of Human Resources is hereby authorized to fill the position of One (1) Administrative Assistant, GR14, 2013 Step 1 salary of \$38,290; and be it further

RESOLVED, that certified copies of this resolution be forwarded to the , the Human Resources Department, the Payroll Department, the Civil Service Commission, the Controller's Office, the Columbia County Attorney and the Columbia County Treasurer.

Approved:

County Attorney

**Resolution
Committee**

