



**Resolution
Board of Supervisors
County of Columbia
New York**

RESOLUTION NO.: 282 - 2013

DATE: August 14, 2013

**BY SUPERVISOR _____
HEALTH/MEDICAL SERVICES COMMITTEE**

**RESOLUTION TO ABOLISH TWO (2) POSITIONS AND TO CREATE
AND FILL ONE (1) POSITION**

UPON recommendation of the Health/Medical Services Committee at a meeting held on the 16th day of July, 2013; and upon recommendation the Public Works Committee at a meeting held on the 24th day of July, 2013; and upon recommendation the .1 Committee at a meeting held on the 25th day of July, 2013; and upon further recommendation of the Finance Committee at a meeting held on the 25th day of July, 2013;

WHEREAS, as a cost-saving initiative and to improve efficiency by addressing the specific needs of the Pine Haven Nursing and Rehabilitation Center, it has been determined that certain tasks and duties need to be reorganized and centralized; and

WHEREAS, the Civil Service Commission has approved the title of Nursing Home Facilities Foreman, a position that would be responsible for performing all the required duties along with the existing staff under the general supervision of the Nursing Home Administrator; and

WHEREAS, it has been determined that to more effectively serve the needs of the Pine Haven Nursing and Rehabilitation Center, a position of Nursing Home Facilities Foreman should be created to centralize services. Said position would be responsible for planning, organizing, developing, and directing the overall operation of the Housekeeping, Laundry, and Maintenance Departments in accordance with current applicable federal, state, and local regulations that govern the facility; and

WHEREAS, it has further been determined that one (1) position of Housekeeper within the Pine Haven Nursing and Rehabilitation Center and one (1) position of position of Assistant Director of Facilities within the Facilities Department should be abolished and replaced with one (1) position of Nursing Home Facilities Foreman;

NOW, THEREFORE BE IT

RESOLVED, that one (1) position of Housekeeper within the Pine Haven Nursing and Rehabilitation Center (Grade 13A, \$42,637 annual salary) and one (1) position of Assistant Director of Facilities within the Facilities Department (\$50,278 annual salary) are hereby abolished; and be it further

RESOLVED, that the Administrator of the Pine Haven Nursing and Rehabilitation Center be and hereby is authorized to create and fill one (1) full-time position of Nursing Home Facilities Foreman, Grade 15C, at an annual salary of \$49,437; and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Facilities Department, the Pine Haven Nursing and Rehabilitation Center, Payroll Department, Civil Service, Human Resources, Columbia County Attorney and Columbia County Treasurer.

Approved:

County Attorney

**Resolution
Committee**

